



PLEASE NOTE: Your organization **Must** Submit a Certificate of Insurance listing Franklin Township Board of Education, 1755 Amwell Road, Somerset, NJ 08873 as a Certificate Holder. The Certificate Holder (FTBOE) must **ALSO** be listed on the Certificate as an **ADDITIONAL INSURED**. The minimum amount of insurance coverage for personal injury, bodily injury and/or property damage is to be \$1,000,000 combined single limit.

This requirement includes Local Groups which include Girl Scouts, Boy Scouts, Pop Warner, and Kiwanis.

THE INSURANCE CERTIFICATE AS WELL AS FEES FOR USE OF THE SCHOOL MUST BE PAID AT LEAST FIVE (5) DAYS PRIOR TO THE EVENT OR THE EVENT CANNOT TAKE PLACE.

Thank you.

Sharifa McMillan

Buildings & Grounds Department

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