

Franklin Township Public Schools

Dear Parent/Guardian:

As per Board of Education policy the administration of medication to a pupil during school hours will be permitted only when failure to take such medicine would jeopardize the health of the pupil, or the pupil would not be able to attend school if the medicine were not made available to him/her during school hours.

Before any medication may be administered to or by any pupil during school hours, the "Authorization for Administration of Medication in School" form must be completed by both parent/guardian and prescribing physician.

All medications, whether prescribed or over-the-counter, shall be administered by the school nurse, or the parent/guardian. Medications shall be securely stored and sent in the original labeled container with student name. All medications shall be brought to school by the parent/guardian or adult pupil and shall be picked up at the end of the school year or the end of the period of medication, whichever is earlier.

The board shall permit self-administration of medication for asthma or other potentially life-threatening illness by pupils in grades three through twelve, both on school premises during regular school hours and off-site after regular school hours when a pupil is participating in field trips or extra-curricular activities. Life-threatening illness means an illness or condition that requires an immediate response to specific symptoms that may indicate the loss of life; e.g., adrenalin injection in response to anaphylaxis. Both the parent/guardian and prescribing physician must complete the "Self-Administration of Life Threatening Medications" form.

All medication documents shall be kept on file in the office of the school nurse and permission will be effective for the school year for which it is granted and must be renewed for each subsequent school year.

Please return attached medication forms to the following school nurse's office:

_____Franklin High School

_____Franklin Middle School

_____Conerly Road School

_____MacAfee Road School

_____Franklin Park School

_____Hillcrest School

_____Elizabeth Avenue School

_____Pine Grove Manor School

_____Sampson G. Smith School