

State of New Jersey - Department of Education A41
Student Transfer Card

DIRECTIONS: This card must be completed by the transferring school and sent directly to the student's new school. The card must be sent the first day after the student's last date of attendance.

Name: _____ Current Grade: _____ Student ID: _____

Date of Birth: _____ Age: _____ Proof of Age: **Birth Certificate/Passport in Student's File**

Name of Parent or Guardian: _____

Current Address: _____

Forwarding Address: _____

Phone Number: _____ Email Address: _____

School that the student is transferring to:

Name: _____ County: _____

Address: _____ District: _____

School that the student is leaving:

Date: _____

Last Day of Student Attendance: **Never Attended Franklin Township Schools**

Name: Franklin Township School District

County: Somerset

Address: 1755 Amwell Road
Somerset, NJ 08873

District: Franklin Township Public Schools

Supervisor or Official Person: **Orvyll Wilson**

(Signature)

Phone #: 732-873-2400x408

NEW SCHOOL MUST REQUEST THE STUDENT'S RECORDS WITHIN TWO WEEKS OF THE RECEIPT OF THE CARD.

D94-05624

IMMUNIZATION RECORD INFORMATION

Each medical inspector shall record the results of examinations upon a record from (A45) recommended by the Commissioner of Education. Such form shall be kept in a Permanent File and shall be the property of the board of education and shall be preserved. The individual health record shall be forwarded with other school records of the students who Transfer to another school. If a child leaves school for any other reason the record shall remain the property of the school as authorized by N.J.A.C. 6:29-1.4(b)

Department of Health Regulations effective September 1, 1991, do not permit immunization information to be forwarded on the back of the Student Transfer Card. The School that the student is leaving must forward A45, Health History and Appraisal, to the Student's new school.

A signed copy of the first page of the A45 may be sent to the new school with the Student Transfer Card or a signed copy may be given to the parent or guardian at the time a Transfer is requested.