GENERAL EXPECTATIONS

The school district will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with Section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of the participating children.

Consistent with Section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with Section 1118(d) of the ESEA.

The school district will incorporate this District Wide Parental Involvement Policy into its school district’s plan developed under Section 1112 of the ESEA.

In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities of the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format, including alternative formats upon request, and to the extent practicable, in a language parents understand.

If the school district’s plan for Title 1, Part A, developed under Section 1112 of ESEA, is not satisfactory to the parents of the participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the New Jersey Department of Education.

In the event the school district is required to reserve and spend at least one percent of the district’s Title I, Part A allocation, the school district will involve the parents of children served in Title I, Part A school’s decisions about how these funds will be spent and will ensure that not less than ninety-five percent of the one percent reserved goes directly to the schools.

The school district will be governed by the following statutory definition of parental involvement, and expects Title I schools in the district will carry out programs, activities, and procedures in accordance with this definition:
TITLE I – DISTRICT WIDE
PARENTAL INVOLVEMENT (con’t)

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring –

1. That parents play an integral role in assisting their child’s learning;

2. That parents are encouraged to be actively involved in their child’s education at school;

3. That parents, are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child; and

4. The carrying out of other activities, such as those described in Section 1118 of the ESEA.

In the event the State of New Jersey or the New Jersey Department of Education has a Parental Information and Resource Center, the school district will inform parents and parental organizations its purpose and existence.

IMPLEMENTATION :  

Pine Grove Manor Elementary School

Below is a description of how the district will implement or accomplish each of the following components outlined below (Section 1118(a)(2), ESEA):

1. Pine Grove Manor School will take the following actions to involve parents in the joint development of its district wide parental involvement plan under Section 1112 of the ESEA:

   a. Parents will be informed by the Title 1 school Principal of a meeting to discuss the parent involvement plan. We have/will send letters home for any parent meetings. All Title 1 students have or will receive flyers for parents as well.
   b. The initial meeting and subsequent meetings will be held at a time convenient for the population of the individual school.
   c. PTO meetings will be a sounding board for discussions

2. Pine Grove Manor School plan will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
a. We have or will conduct open meetings to provide information about process of school improvement as well as programs funded by the ESEA, including a description and explanation of curriculum in use at the school, the forms of academic assessment used to measure pupil progress, and proficiency levels pupils are expected to meet. Meetings will include:

- Kindergarten Orientation
- Back-To-School Night
- Parent-Teacher Conferences
- Art Show
- Family Literacy Nights
- Family Math Nights
- Family International Night
- Yearly Science Fair
- Parent Workshops

3. Pine Grove Manor School will provide the following necessary coordination, technical assistance, and other support to assist Title 1, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

   a. The school will provide written information to parents about programs including tutorial and intervention programs and translate this information as applicable. Students at Pine Grove School receive embedded support through Language Arts and Math via the push-in model during the school day. Letters have been provided to parents for students that are in need of extended day supports through our Title 1 program.

4. Pine Grove Manor School Plan will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs: [Rutgers Reading, Extended Day Programs, ESL Summer Program], by:

   - Parent Workshops
   - Take-Home Activities
   - Newsletters
   - Before School Tutorial Program

5. Pine Grove Manor School Plan will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title 1, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the
findings of the evaluation about its parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

a. Parent Surveys: to determine their needs and implement their suggestions. Make information available on website and at PTO meetings.

b. Newsletters and notices in multiple languages

c. Translators provided for events

6. Pine Grove Manor School Plan will build the schools’ and the parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

a. Pine Grove Manor School Plan will, with the assistance of its Title 1, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph –

   • The State’s academic content standards,
   • The State’s student academic achievement standards,
   • The State and district academic assessments including Alternate assessments,
   • The requirements of Part A,
   • How to monitor their child’s progress
   • How to work with educators:

Activities:

   • Family Math
   • Science Fair
   • PTO Meetings
   • Report Cards
   • Parent/Teacher Conferences
   • Student Grade: Genesis
   • Orientations
   • Information Packets

b. Pine Grove Manor School Plan will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children’s academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:

   • Parent Orientations
   • Parent Workshops
c. Pine Grove Manor Elementary School Plan will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- Staff Development Days
- PTO Events
- PTO Activities
- Community Involvement
- Workshop
- Conferences
- In-Service Days

d. Pine Grove Manor Elementary School Plan will, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Extended Day Program, Rutgers Reading, ESL Summer Program and other programs, and conduct other activities, such as parent resources centers, that encourage and support parents in more fully participating in the education of their children, by:

- Newsletters
- Parent/Teacher conference
- PTO meetings
- I &RS Meeting
- Parent Workshops

e. Pine Grove Manor School Plan will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- Science Fair
- Family Math Night
- Parent Notices
- Newsletter
- Literacy Pajama Jam
This plan was developed by the Pine Grove Manor Title 1 Committee and revised on 9.26.17 at a Title 1 Breakout Session during Back to School Night.

Adopted: April 2016, Revised September 2017

Legal References:

- N.J.S.A. 18A:35-4.9 Pupil promotion and remediation; policies and procedures
- N.J.S.A. 18A:59-1 through -3 Apportionment and distribution of federal funds; exceptions...
- N.J.A.C. 6A:30-1.1 School District Performance Evaluation
- Appendix
- N.J.A.C. 6A:32-14.1 Review of mandated programs and services

- Hawkins-Stafford Elementary and Secondary School Improvement Amendments of 1988 (P.L. 100-297)

Cross References:

- 3220/3230 State funds; federal funds
- 3514 Equipment
- 5120 Assessment of individual needs
- 5200 Nonpublic school students
- 6122 Articulation
- 6141 Curriculum design/development
- 6142.2 English as a second language; bilingual/bicultural
- 6142.6 Basic skills
- 6171.1 Remedial instruction
- 6171.3 At Risk and Title I
- 6171.4 Special education

Key Words

State/Federal Funds, Federal Funds, Compensatory Instruction, Basic Skills, Maintenance of Effort, Supplement not Supplant, Comparability, At-risk Students