

**-REVISED-
(7/26/11)**

**AGENDA
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL AUDITORIUM
JULY 28, 2011 – 7:30 P.M.**

CALL OF ROLL

Mr. Richard E. Arline
Mrs. Teletha A. Brown, President
Mr. Delvin Burton
Mrs. Nancy LaCorte
Mr. Thomas J. Lewis

Mrs. Eva M. Nagy
Mrs. Julia Presley, Vice President
Mr. Richard Seamon
Ms. Keisha Smith-Carrington

Mr. Edward Q. Seto, Superintendent of Schools
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction
Mr. Brian Bonanno, Interim Director of Personnel Services
Mr. Henry Sherren, Director of Pupil Personnel Services
Mr. Orvyl Wilson, Director of School Management and Student Advocacy

___ Members of the Public

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on May 4, 2011. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

STUDENT ACHIEVEMENT: Design, implement and assess high quality learning activities and opportunities that improve teaching and the academic achievement of all students, as measured by district and state assessments.

PUBLIC RELATIONS/COMMUNITY ENGAGEMENT: Design, implement and assess strategies that strengthen community relations and instill confidence in the school district through increased accountability, transparency and awareness of district activities.

SCHOOL SAFETY AND SECURITY: Design, implement and assess programs and system improvements that promote safety and security in all district facilities, functions and wherever district students are the responsibility of the Board of Education.

FACILITIES: Design and implement strategies that provide efficient, effective maintenance and management of all current and future facilities to create environments that promote student learning and minimize energy consumption.

Presentations: (90 Minutes)

- Mr. John Lau, President of Applied Info-Partners will present a HIB (Harassment, Intimidation, and Bullying) interactive, multi-media instructional training tool.
- Mr. Vincent Winterling, ABC Consultants will present a Close Out Report on PBS (Positive Behavior Support) implementation at Conerly Road, Elizabeth Avenue, Pine Grove Manor, and Franklin Middle Schools.

I. Superintendent's Report**II. Board President's Report****III. Action to Adopt the Agenda**

Moved

Seconded:

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

IV. Committee (Chairs) / Liaison Reports*(various reports included in the packet)***V. Comments From The Public** *(5 minutes per speaker - any topic)***VI. Board Member Remarks****VII. New Business**

R-1 Reports for the Month of June
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Moved:

Seconded:

Acknowledge receipt of the following reports, attached and made a part of the minutes:

- a. Principals' Reports to the Board of Education
- b. Enrollment Report
- c. Fire Drill Report
- d. Suspension Reports

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

M-1 Minutes of Board Meetings

Moved:

Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

- | | | | |
|----|------------------|--------------|---------------|
| a. | January 25, 2011 | Confidential | Exhibit M-1.a |
| b. | June 21, 2011 | Regular | Exhibit M-1.b |
| c. | June 21, 2011 | Confidential | Exhibit M-1.c |
| d. | July 7, 2011 | Special | Exhibit M-1.d |
| e. | July 14, 2011 | Special | Exhibit M-1.e |
| f. | July 14, 2011 | Confidential | Exhibit M-1.f |

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown
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Administration

A-1 Travel & Related Expense Reimbursement

Moved:

Seconded:

Adopt the following resolution:

WHEREAS, The Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

WHEREAS, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, A Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, The Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions.

(Exhibit A-1 attached hereto and made a part of the minutes.)

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown
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A-2 Accept Donation

Moved:

Seconded:

Accept, with appreciation, the following donation:

A donation of \$500 from FIRST ("For Inspiration and Recognition of Science and Technology"), Manchester, New Hampshire to be applied to the Franklin High School Robotics Team.

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown
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A-3 Reimbursement of Board Members for Cost of Criminal History Background Check

Moved:

Seconded:

Adopt the following resolution:

WHEREAS, Assembly Bill 444, signed into law on May 26, 2011, disqualifies members of boards of education or members of charter school boards of trustees from serving in office if they have been convicted of certain crimes; and

WHEREAS, The statute also requires members to undergo criminal history background checks and to pay the cost of such investigations; and

WHEREAS, Assembly Bill 444 permits local boards of education to reimburse individual members for the cost of criminal history background investigations; and

WHEREAS, State law (N.J.S.A. 18A:12-4) prohibits the compensation of local board of education members; and

WHEREAS, Members of the Franklin Township Board of Education devote significant time and substantial effort to the governance of the district's public schools; and

WHEREAS, The Franklin Township Board of Education believes that individual school board members, who are uncompensated, should be reimbursed for the cost the criminal history background investigations, which are necessary to continue serving in office. So, therefore be it

RESOLVED, That the Franklin Township Board of Education authorizes reimbursement of individual members for the cost of the criminal history background investigations required by Assembly Bill 444; and be it further

RESOLVED, That the Franklin Township Board of Education through its policy adoption process will add the appropriate language to its Bylaws.

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown
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A-4 Policy Revisions - 1st Reading

Moved:

Seconded:

Approve the first reading of revisions to the following Policy as detailed in Exhibit A-4 attached hereto and made a part of the minutes:

Policy No. 5131.1

Harassment, Intimidation or Bullying

ArlineBurtonLaCorteLewisNagyPresleySeamonSmith-
CarringtonBrown**A-5 Bylaw Revisions - 1st Reading**

Moved:

Seconded:

Approve the first reading of revisions to the following Bylaw as detailed in Exhibit A-5 attached hereto and made a part of the minutes:

Bylaw 9310

Committees

ArlineBurtonLaCorteLewisNagyPresleySeamonSmith-
CarringtonBrown

Business Affairs

B-1 Warrants & Payrolls

Moved:

Seconded:

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$13,429,317.91 identified in the bills list. (Exhibit B-1.a)
- b. Food Service Enterprise Fund warrants in the amount of \$305,799.53 for the month of June 2011. (Exhibit B-1.b)

ArlineBurtonLaCorteLewisNagyPresleySeamonSmith-
CarringtonBrown**B-2 Transfer Of Funds**

Moved:

Seconded:

Approve Account Transfers No. 12 for the 2010-2011 school year, "per pupil" and "other than per pupil," as identified in Exhibit B-2 attached hereto and made a part of the minutes.

ArlineBurtonLaCorteLewisNagyPresleySeamonSmith-
CarringtonBrown

B-3 Financial Reports

Seconded:

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-3.a) (June)
- b. Report of the Treasurer (A-149) (Exhibit B-3.b) (June)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-3.c) (June)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-3.d) (June)
- e. Food Service Fund Financial Report (Exhibit B-3.e) (June)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

B-4 Board of Education Monthly Certification

Seconded:

Pursuant to N.J.A.C. 6A:23-2.11(c)4 we certify that as of June 30, 2011 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-
Carrington Brown

B-5 Contract Approval

Seconded:

Approve the following:

- a. Contracts to Hawk Graphics, Mt. Freedom, New Jersey for \$4,340.00; MTM Resources, Hackensack, New Jersey for \$15,284.25; Price Rite Business Forms, Randolph, New Jersey for \$175.00; Centurion Printing, Kenilworth, New Jersey for \$968.75; A&P Printing, Clifton, New Jersey for \$4,606.00; Mariano Press, Somerset, New Jersey for \$1,722.00; Navillus Graphics, Thornton, Pennsylvania for \$1,792.50 and Symphony Printing, Belleville, New Jersey for \$20.00 for a total of \$28,908.50 on the basis of the lowest responsible bid opened June 9, 2011 as detailed in Exhibit B-5.a attached hereto and made a part of the minutes.
- b. An agreement with Stacey Pitts to provide Applied Behavior Analysis Therapy (ABA) during the 2011-2012 school year from July 5, 2011 through August 19, 2011 for an amount not to exceed \$10,500 as detailed in Exhibit B-5.b attached hereto and made a part of the minutes. IDEA and LEA funded.
- c. A Special Education Tuition Contract with the Union County Educational Services Commission for Franklin Township students attending schools operated by the Commission during the 2011-2012 school year as detailed in Exhibit B-5.c attached hereto and made a part of the minutes. LEA funded.
- d. Contracts to Triple Crown Sports, Old Bridge, New Jersey for \$5,756.50; Longstreth Sporting Goods, Parkerford, Pennsylvania for \$870.90; Sportsman's, Johnstown, Pennsylvania for \$1,377.54; Efinger Sporting Goods, Bound Brook, New Jersey for \$3,893.78; Fromuth Tennis, West Lawn, Pennsylvania for \$180.00; Passon's Sports, Dresher, Pennsylvania for \$1,312.57; Massapequa Soccer Shop, Massapequa Park, New York for \$681.25; Metuchen Center, New

Brunswick, New Jersey for \$718.90; R&R Trophy & Sporting Goods, North Arlington, New Jersey for \$1,267.22; Cannon Sports, Burbank, California for \$957.06; Levy's, Inc., West New York, New Jersey for \$790.65; Sneakin'in, Inc., Bellmawr, New Jersey for \$800.00; Metro Swim Shop, Stirling, New Jersey for \$2,402.00; Winning Teams by Nissel, LLC, Flemington, New Jersey for \$1,977.00; Aluminum Athletic Equipment, Royersford, Pennsylvania for \$242.00; Varsity Spirit Fashions, Memphis, Tennessee for \$3,169.25; M-F Athletics, Cranston, Rhode Island for \$492.80; Riddell/All American, Elyria, Ohio for \$1,190.00 for a total of \$28,079.42 on the basis of the lowest responsible bid opened April 7, 2011 as detailed in Exhibit B-5.d attached hereto and made a part of the minutes.

- e. A contract with VHS, Inc., Maynard, MA for participation in the Virtual High School (VHS) program for the 2011-2012 school year as detailed in Exhibit B-5.e attached hereto and made a part of the minutes. LEA funded.
- f. An agreement with PARC (Pediatric and Adult Rehabilitation Center) to provide speech/language pathology, occupational therapy, physical therapy, and educational services during the 2011-2012 school for an amount not to exceed \$35,000 as detailed in Exhibit B-5.f attached hereto and made a part of the minutes. IDEA and LEA funded.
- g. Contracts to M&M Frankel Disposables, Brooklyn, New York for \$40,945.00; Staples Advantage, Morristown, New Jersey for \$298.50; Spruce Industries, Rahway, New Jersey for \$33,481.30; Jersey Paper Plus, Carteret, New Jersey for \$22,551.65; Central Poly Corporation, Linden, New Jersey for \$1,680.00; Star Products, LLC., Cliffside Park, New Jersey for \$22,556.35; Pyramid School Products, Tampa, Florida for \$1,669.50; Burke Supply Co., Inc., Point Pleasant, New Jersey for \$919.38; W. W. Grainger, Inc., Alpharetta, Georgia for \$1,884.44; Scoles Floorshine Industries, Farmingdale, New Jersey for \$748.75; Interline Brands, Inc., Pennsauken, New Jersey for \$115.80; Calico Industries, Inc., Annapolis Junction, Maryland for \$12,838.00; Dynamic 5 Industries NY, Brooklyn, New York for \$790.00; J.G.R. Enterprises, Brick, New Jersey for \$148.00 and Cleaning Systems, Inc., New Rochelle, New York for \$9,531.00 for a total of \$150,157.67 on the basis of the lowest responsible bid opened April 7, 2011 as detailed in Exhibit B-5.g attached hereto and made a part of the minutes.
- h. An agreement with the Hunterdon County Educational Services Commission to provide a Nonpublic School Textbook Program for the 2011-2012 school year as detailed in Exhibit B-5.h attached hereto and made a part of the minutes.
- i. Approve a proposal from D2 TEAM-Sim to create and deploy a web-based on-line Anti-Bullying (Harassment, Intimidation and Bullying-HIB) training course in the amount of \$35,000 as detailed in Exhibit B-5.i attached hereto and made a part of the minutes..

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

B-6 Authorization to Solicit Contracts

Moved:

Seconded:

Authorize the Purchasing Agent (currently the Assistant Superintendent for Business/Board Secretary) to advertise for bids and competitive contracting and obtain quotes and proposals when the need arises during the 2011-2012 school year.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown
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Curriculum and Instruction**C-1 Out of District Students, School Years 2010-2011 and 2011-2012**

Moved:

Seconded:

Approve out of district placements for students (Ref. C-1).

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

C-2 Field Trip Destinations

Moved:

Seconded:

WHEREAS, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

RESOLVED, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey for academic competitions; be it further

RESOLVED, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in Exhibit C-2 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

C-3 Field Trip Applications (Involving overnight, over 150 miles, or air travel)

Moved:

Seconded:

Approve the following field trips:

- a. Franklin High School Orchestra, Concert Choir and Guitar Ensemble to perform at "Disney Performing Arts Onstage" Disney World, Orlando, FL, May 30 - June 4, 2012 as detailed in Exhibit C-3.a attached hereto and made a part of the minutes. No expense to the District.
- b. Franklin High School Teen PEP (Prevention Education Program) to attend the annual Teen PEP Retreat at the Shawnee Inn, Shawnee on Delaware, PA, August 1-2, 2011 as detailed in Exhibit C-3.b attached hereto and made a part of the minutes. No expense to the District.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

C-4 Participation of FMS Science Teachers in NSF Funded Research Project

Moved:

Seconded:

Approve the participation of five Franklin Middle School Grade 7 Life Science Teachers in a National Science Foundation funded research project entitled "Investigating Scaffolding Strategies to Promote Seasoning and Conceptual Change in Science." Participation in this project will provide over 400 hours of professional development, a stipend of \$3,000 to each teacher and \$6,000 in materials and supplies to the district. Participation in this project is at no cost to the district.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

C-5 Professional Services

Moved:

Seconded:

Approve the following professional services:

Nicholas Vitale to provide professional services to the Pupil Personnel Services Department as liaison between the Parent Advisory Committee and the Pupil Personnel Services Department administrators for twenty (20) days at a per diem rate of \$600 during the 2011-12 school year. LEA and IDEA funded.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

Personnel**P-1 Create Positions**

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the creation of the following new positions:

- a. Career and College Counselor Vice Principal of Guidance
- b. Director of Health/Physical Education (K-8)
- c. Coordinator of Intervention Services
- d. Mathematic/Science Supervisor (Grades 5-8)
- e. Language Arts Literacy/Social Studies Supervisor (Grades 5-8)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

P-2 Job Descriptions

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the following new and revised job descriptions as detailed in Exhibit P-2.a through P-2.g attached hereto and made a part of the minutes:

- a. Career and College Counselor Vice Principal of Guidance (new)
- b. Director of Health/Physical Education (K-8) (new)
- c. Coordinator of Intervention Services (new)
- d. Mathematic/Science Supervisor (Grades 5-8) (new)
- e. Language Arts Literacy/Social Studies Supervisor (Grades 5-8) (new)
- f. Principal (revised)
- g. Vice-Principal (revised)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

P-3 Personnel Report No.1, dated July 28, 2011

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No.1. (Exhibit P-3 attached hereto and made a part of the minutes.)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

VIII. Comments From The Public *(5 minutes per speaker—any topic)*

Note: Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

Alternate Location**Confidential Session** *(if deemed necessary)*

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-
Carrington Brown

Returned to open session at _____ p.m.

IX. Adjournment 10:00 P.M. *(In accordance with Bylaw No. 9322)*

Moved:

Seconded:

Action to adjourn.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-
Carrington Brown