

- REVISED -
(8/23/11)

AGENDA
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL AUDITORIUM
AUGUST 25, 2011 – 7:00 P.M.

CALL OF ROLL

Mr. Richard E. Arline
Mrs. Teletha A. Brown, President
Mr. Delvin Burton
Mrs. Nancy LaCorte
Mr. Thomas J. Lewis

Mrs. Eva M. Nagy
Mrs. Julia Presley, Vice President
Mr. Richard Seamon
Ms. Keisha Smith-Carrington

Mr. Edward Q. Seto, Superintendent of Schools
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction
Mr. Brian Bonanno, Interim Director of Personnel Services
Mr. Henry Sherren, Director of Pupil Personnel Services
Mr. Orvyl Wilson, Director of School Management and Student Advocacy

___ Members of the Public

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on May 4, 2011 and August 10, 2011. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

STUDENT ACHIEVEMENT: *Design, implement and assess high quality learning activities and opportunities that improve teaching and the academic achievement of all students, as measured by district and state assessments.*

PUBLIC RELATIONS/COMMUNITY ENGAGEMENT: *Design, implement and assess strategies that strengthen community relations and instill confidence in the school district through increased accountability, transparency and awareness of district activities.*

SCHOOL SAFETY AND SECURITY: *Design, implement and assess programs and system improvements that promote safety and security in all district facilities, functions and wherever district students are the responsibility of the Board of Education.*

FACILITIES: *Design and implement strategies that provide efficient, effective maintenance and management of all current and future facilities to create environments that promote student learning and minimize energy consumption.*

Alternate Location**Confidential Session**

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential student matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
 Carrington

Return to Open Session

- I. PUBLIC HEARING: Policy No. 5131.1 Harassment, Intimidation or Bullying.
Presentation by Mr. Orvyl Wilson (15 minutes).**
- II. Comments From The Public (*3 minutes per speaker - Public Hearing topic only*)**
- III. Superintendent's Report**
- IV. Board President's Report**
- V. Action to Adopt the Agenda**

Moved

Seconded:

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
 Carrington

- VI. Committee (Chairs) / Liaison Reports**
(various reports included in the packet)
- VII. Comments From The Public (*5 minutes per speaker - any topic*)**
- VIII. Board Member Remarks**
- IX. New Business**

M-1 Minutes of Board Meetings

Moved:

Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

- | | | |
|-------------------|---------|---------------|
| a. July 28, 2011 | Regular | Exhibit M-1.a |
| b. August 9, 2011 | Special | Exhibit M-1.b |

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

Administration**A-1 Travel & Related Expense Reimbursement**

Moved:

Seconded:

Adopt the following resolution:

WHEREAS, The Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

WHEREAS, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, A Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, The Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions.

(Exhibit A-1 attached hereto and made a part of the minutes.)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

A-2 Policy Revisions - 2nd Reading

Moved:

Seconded:

Approve the second reading and adoption of revisions to the following Policy as detailed in Exhibit A-2 attached hereto and made a part of the minutes:

Policy No. 5131.1 Harassment, Intimidation or Bullying

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-
Carrington Brown

A-3 Bylaw Revisions - 2nd Reading

Moved:

Seconded:

Approve the second reading and adoption of revisions to the following Bylaw as detailed in Exhibit A-3 attached hereto and made a part of the minutes:

Bylaw No. 9310 Committees

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-
Carrington Brown

A-4 Bylaw Revisions - 1st Reading

Moved:

Seconded:

Approve the first reading of revisions to the following Bylaw as detailed in Exhibit A-4 attached hereto and made a part of the minutes:

Bylaw No. 9010.1 Indemnification of Board Member

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-
Carrington Brown

A-5 Accept Donation

Moved:

Seconded:

Accept, with appreciation, a donation of \$2,000 from the Six Mile Run Reformed Church, Franklin Park, New Jersey to be applied to the Franklin Park School Summer Sponges Program.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-
Carrington Brown

A-6 Delayed Openings for Franklin High School

Moved:

Seconded:

Approve the following dates for delayed openings for Franklin High School to assist in the administration of the PSAT, HSPA, End-of-Course Biology and NJPASS exams.

October 12, 2011	Preliminary Scholastic Aptitude Test (PSAT)
March 6, 7, 8, 2012	High School Proficiency Assessment (HSPA)
May 15 & 16, 2012	End-of-Course Biology/NJ Pass
May 17, 2012	NJPASS Language Arts (day 2)

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith- Carrington	Brown
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Business Affairs

B-1 Warrants & Payrolls

Moved:

Seconded:

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

General warrants and payrolls in the amount of \$4,997,115.24 identified in the bills list.
(Exhibit B-1)

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith- Carrington	Brown
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B-2 Transfer Of Funds

Moved:

Seconded:

Approve Account Transfers No. 1 for the 2011-2012 school year, "per pupil" and "other than per pupil," as identified in Exhibit B-2 attached hereto and made a part of the minutes.

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith- Carrington	Brown
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B-3 Financial Reports

Moved:

Seconded:

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-3.a) (July)
- b. Report of the Treasurer (A-149) (Exhibit B-3.b) (July)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-3.c) (July)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-3.d) (July)

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith- Carrington	Brown
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- a. A joint transportation contract receivable with the South Brunswick Board of Education for the 2011-2012 school year for two (2) students attending St. Matthias School, Somerset, New Jersey identified as Contract No. SB01-12R and two (2) students attending Immaculata High School, Somerville, New Jersey identified as Contract No. SB02-12R as detailed in Exhibit B-5.a attached hereto and made a part of the minutes.
- b. A joint transportation contract payable with the North Brunswick Board of Education for the 2011-2012 school year for eighteen (18) students attending St. Joseph High School, Metuchen, New Jersey identified as Contract NBSJ-12P as detailed in Exhibit B-5.b attached hereto and made a part of the minutes.
- c. PULLED
- d. An agreement with Bridges to Employment to provide a Transition Program for eight (8) secondary special needs students to take part in a Career Internship Program for a total of \$127,991 as detailed in Exhibit B-5.d attached hereto and made a part of the minutes. LEA and IDEA funded.
- e. A joint transportation contract payable with the South Brunswick Board of Education for the 2011-2012 school year for one (1) student attending St. Augustine of Canterbury School, Kendall Park, New Jersey as detailed in Exhibit B-5.e attached hereto and made a part of the minutes.
- f. A joint transportation contract payable with the South Brunswick Board of Education for the 2011-2012 school year for twelve (12) students attending Notre Dame High School, Lawrenceville, New Jersey as detailed in Exhibit B-5.f attached hereto and made a part of the minutes.
- g. A quoted joint transportation contract payable with First Group America, Hillsborough, New Jersey from July 15 - July 29, 2011 identified as Contract FG02-12P as detailed in Exhibit B-5.g attached hereto and made a part of the minutes.
- h. Transportation contracts for the 2011-2012 to Mercy Transportation, Somerset, New Jersey and First student, Inc., Monmouth Junction, New Jersey on the basis of the lowest responsible bid opened August 10, 2011 as detailed in Exhibit B-5.h attached hereto and made a part of the minutes.
- i. The administration recommends rejection and re-bid for Professional Development for Elementary Math due to substantial revisions to the specifications as detailed in Exhibit B-5.i attached hereto and made a part of the minutes.

- j. A competitive contract to Reading Writing Project Network, LLC., New York, New York for a total of \$124,856.00 for Professional Development for Writing and/or Reading in the Workshop Instructional Model for the 2011-2012 school year on as detailed in Exhibit B-5.j attached hereto and made a part of the minutes.
- k. PULLED
- l. A contract with Loving Care Agency, Inc. to provide nursing services during the 2011-2012 school year as detailed in Exhibit B-5.l attached hereto and made a part of the minutes. LEA and IDEA funded.
- m. An agreement with LEBA Therapeutic Services Inc. to provide occupational and speech therapy services from July 1, 2011 through June 30, 2012 for an amount not to exceed \$75,000 as detailed in Exhibit B-5.m attached hereto and made a part of the minutes. LEA and IDEA funded.
- n. An agreement with Summit Speech School to provide itinerant teacher services for the 2011-2012 school year for an amount not to exceed \$32,000 as detailed in Exhibit B-5.n attached hereto and made a part of the minutes. LEA and IDEA funded.
- o. An agreement with Preferred Home Health Care and Nursing Services, Inc. to provide nursing services during the 2011-2012 school for an amount not to exceed \$30,000 as detailed in Exhibit B-5-o attached hereto and made a part of the minutes. LEA and IDEA funded.
- p. An agreement with Children's Therapy Source to provide physical therapy services from July 1, 2011 through June 30, 2012 for an amount not to exceed \$85,000 as detailed in Exhibit B-5.p attached hereto and made a part of the minutes. LEA and IDEA funded.
- q. An agreement with Karitssa Fernandez to provide parent training services for the 2011-2012 school year for an amount not to exceed \$1,692 as detailed in Exhibit B-5.q attached hereto and made a part of the minutes. LEA and IDEA funded.
- r. An agreement with Martha Gomez-Bryan, MA/SLP to perform bilingual speech language evaluations for a rate of \$400 per case for the 2011-2012 school for an amount not to exceed \$5,000. LEA funded.
- s. A contract with Cream-O-Land Dairy, Florence, New Jersey for an estimated amount of \$254,447.04 for milk and assorted drinks for the 2011-2012 school year. This was negotiated without advertisement or public bidding per N.J.A.C.18A: 18A-5.
- t. A contract with R.P. Baking LLC, Harrison, New Jersey for an estimated amount of \$111,102.55 for bread and rolls for the 2011-2012 school year. This was negotiated without advertisement or public bidding per N.J.A.C. 18A:18A-5.
- u. Contracts with Penn Jersey Paper, Egg Harbor Township, New Jersey and U.S. Food Service, Bridgeport, New Jersey for an estimated amount of \$100,413.14 for coarse paper and cleaning supplies for the 2011-2012 school year. This was bid through the Garden State Co-op.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-
Carrington Brown

B-6 Accept 2009-2011 IDEA-ARRA Amendment II

Moved:

Seconded:

Approve the acceptance of the 2009-2011 IDEA-ARRA Amendment II (Individuals with Disabilities Education Act - American Recovery and Reinvestment Act) with the following changes: Funds that were not expended are being transferred into instructional supplies for use by special education students during the 2011-2012 school year.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-
Carrington Brown

B-7 Change Order

Moved:

Seconded:

Approve the following construction change order:

Ratify the approval of Change Order No. 01 to Design Resources Group Architects, Piscataway, New Jersey for the addition of \$3,500 for architectural services at Franklin Park Annex as identified in Exhibit B-7 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-
Carrington Brown

B-8 Professional Services

Moved:

Seconded:

Approve the following professional services:

Merrill Altberg to provide professional services in the area of Public Relations for the 2011-2012 school year at a rate of \$400 per day up to eight (8) days. LEA funded.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-
Carrington Brown

Curriculum and Instruction

C-1 Out of District Students, School Year 2011-2012

Moved:

Seconded:

Approve out of district placements for students (Ref. C-1).

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-
Carrington Brown

C-2 Textbook Approval

Moved:

Seconded:

Approve use of the following textbook for the CEP (Concurrent Enrollment Program) Biology course at Franklin High School to commence with the 2011-12 school year:

"What Is Life?: A Guide to Biology"

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-3 Curriculum Resource Approval

Moved:

Seconded:

Approve the use of the following curriculum resource to commence with the 2011-12 school year:

Boardworks High School Biology; Chemistry; Physics, Earth Science and Middle School Science.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Personnel

P-1 Revised Salary Allocations

Moved:

Seconded:

Approve revised salary allocations for 2010-2011 as detailed in Exhibit P-1 attached hereto and made a part of the minutes.

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown
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P-2 Revised Job Descriptions

Moved:

Seconded:

As recommended by the Superintendent, approve the following revised job descriptions as detailed in Exhibit P-2.a, P-2.b and P-2.c:

- Director of Athletics & Health/PE (9-12)
- Director of Pupil Personnel Services (K-12)
- Transition Facilitator

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown
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P-3 Personnel Report No. 2, dated August 25, 2011

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No. 2. (Exhibit P-3 attached hereto and made a part of the minutes.)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Discussion: Board Goals.

X. Comments From The Public *(5 minutes per speaker—any topic)*

Note: Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

Alternate Location

Confidential Session (if deemed necessary)

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

Returned to open session at _____ p.m.

XII. Adjournment 10:00 P.M. *(In accordance with Bylaw No. 9322)*

Moved:

Seconded:

Action to adjourn.

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown
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