

AGENDA
REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL AUDITORIUM
OCTOBER 13, 2011 – 7:30 P.M.

CALL OF ROLL

Mr. Richard E. Arline
Mrs. Teletha A. Brown, President
Mr. Delvin Burton
Mrs. Nancy LaCorte
Mr. Thomas J. Lewis

Mrs. Eva M. Nagy
Mrs. Julia Presley, Vice President
Mr. Richard Seamon
Ms. Keisha Smith-Carrington

Student Liaisons
Niti Pate
Kevin Liu

Mr. Edward Q. Seto, Superintendent of Schools
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction
Mr. Brian Bonanno, Interim Director of Personnel Services
Mr. Henry Sherren, Director of Pupil Personnel Services
Mr. Orvyl Wilson, Director of School Management and Student Advocacy

___ Members of the Public

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on May 4, 2011. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

STUDENT ACHIEVEMENT: *Design, implement and assess high quality learning activities and opportunities that improve teaching and the academic achievement of all students, as measured by district and state assessments.*

PUBLIC RELATIONS/COMMUNITY ENGAGEMENT: *Design, implement and assess strategies that strengthen community relations and instill confidence in the school district through increased accountability, transparency and awareness of district activities.*

SCHOOL SAFETY AND SECURITY: *Design, implement and assess programs and system improvements that promote safety and security in all district facilities, functions and wherever district students are the responsibility of the Board of Education.*

FACILITIES: *Design and implement strategies that provide efficient, effective maintenance and management of all current and future facilities to create environments that promote student learning and minimize energy consumption.*

I. Presentations (15 minutes each)

- Garden Presentation and Volunteer Recognition
- Curriculum Implementation

II. Superintendent's Report**III. Board President's Report****IV. Action to Adopt the Agenda**

Moved

Seconded:

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

V. Committee (Chairs) / Liaison Reports*(various reports included in the packet)***VI. Comments From The Public** *(5 minutes per speaker - any topic)***VII. Board Member Remarks****VIII. New Business****R-1 Report for the Month of September**

Moved:

Seconded:

Acknowledge receipt of the following report, attached and made a part of the minutes:

HIB Investigation Report

September 19 - October 7, 2011

Exhibit R-1

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

M-1 Minutes of Board Meetings

Moved:

Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

Regular Meeting

September 22, 2011

Exhibit M-1

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

Administration

A-1 Travel & Related Expense Reimbursement

Moved:

Seconded:

Adopt the following resolution:

WHEREAS, The Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

WHEREAS, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, A Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

WHEREAS, The Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

RESOLVED, That the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, That the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions.

(Exhibit A-1 attached hereto and made a part of the minutes.)

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown
--------	--------	---------	-------	------	---------	--------	------------------	-------

A-2 National School Bus Safety Week - October 17-21, 2011

Moved:

Seconded:

WHEREAS, October 17-21, 2011 is National School Bus Safety Week with this year's theme being "Be Aware - Know the Danger Zone!"; and

WHEREAS, the Board of Education of the Township of Franklin recognizes bus safety education as essential to promote the safety and well being of our children, and urges all students and parents to become aware of and practice the rules for safety relative to school buses;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Township Board of Education joins the nation and recognizes the week of October 17-21, 2011 as "National School Bus Safety Week."

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown
--------	--------	---------	-------	------	---------	--------	------------------	-------

A-3 School Violence (Prevention) Awareness Week

Moved:

Seconded:

In accordance with *N.J.S.A. 18A:36-5.1* and *N.J.A.C. 6A:16-5.2* the Franklin Township Board of Education observes School Violence (Prevention) Awareness Week, October 17-21, 2011.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
 Carrington

A-4 American Education Week

Moved:

Seconded:

WHEREAS, public schools are the backbone of our democracy, providing young people with the tools they'll need to maintain our nation's precious values of freedom, civility, and equality; and

WHEREAS, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for and access to a productive future; and

WHEREAS, education employees, be they custodians or teachers, bus drivers or librarians, work tirelessly to serve our children and communities with care and professionalism; and

WHEREAS, schools are community focal points, bringing together adults and children, educators and volunteers, business leaders and elected officials in a common enterprise;

NOW, THEREFORE, BE IT RESOLVED, the Franklin Township Board of Education hereby proclaims November 13-19, 2011 as the observance of American Education Week.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
 Carrington

A-5 Educational Support Professionals Recognition

Moved:

Seconded:

WHEREAS, the Franklin Township Public School District relies on a wide variety of dedicated support staff in the Paraprofessional, Secretarial/Clerical, Maintenance, Grounds, Custodial, Security, Transportation, and Cafeteria departments; and

WHEREAS, the educational support professionals employed in the Franklin Township Public School District make vital contributions to the health, safety, security, comfort, and education of more than 7,000 students, teachers, and other school personnel each day; and

WHEREAS, the education of Franklin Township's children, along with the protection of the capital investment of the community's public school facilities, could not be maintained without the dedicated service of these educational support professionals; and

WHEREAS, the Franklin Township Board of Education, the Superintendent of Schools, and the entire school district community wish to recognize the contributions and accomplishments of the men and women who provide these support services in our district;

NOW, THEREFORE, BE IT RESOLVED that the Franklin Township Board of Education joins the nation and hereby proclaims Wednesday, November 16, 2011, Educational Support Professional Recognition Day throughout all of the public schools, buildings, and facilities in Franklin Township; and

BE IT ALSO RESOLVED that a copy of this Resolution shall be distributed to school personnel, PTSO/PTO leadership, and the community at large to give public thanks and appreciation for the dedication and effort of these important public servants.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

A-6 Approval of Authorization

Moved:

Seconded:

The Board of Education authorizes John Calavano, Assistant Superintendent for Business, to move forward and take the necessary steps to determine if the District can proceed with the sewer easement that was requested by St. Thomas Sylo-Malabar Church.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

A-7 District Goals for 2011-2012

Moved:

Seconded:

Adopt the following District Goals for 2011-2012:

Curriculum and Instruction: Continuous improvement of student achievement through the design and alignment of rigorous curriculum to the 2009 NJCCC and Common Core Standards as evidenced by the percentage of students performing at grade level as measured by multiple measures, K-12 (Running Records, High Frequency Words, Spelling Inventory, K-2 Assessment, DRA, Common Assessments, Marking Period Assessments, Mid-Terms, Final Exams, Learnia Benchmarking, Pre- and Post-Assessments, Teacher Evaluations, State Assessments, Student Work, etc.).

Communications and Public Engagement: To Strengthen District Communication Through the Use of the District and School Based Web Sites and Other Electronic Media and to evaluate the district's need for volunteers and research ways to collect and organize data regarding potential volunteers, their interests, skills and hours of availability.

Safety and Security: To continue the District's efforts to change the culture and environment of our schools and to build positive relationships that promote respect, motivation for learning, and creativity in and for our students.

Facilities: To study the recommendations regarding educational organization and restructuring, building infrastructure and site development contained in the Long-Range Facilities Plan 2011 – 2021, in order to develop short- and long-term facilities options for Board of Education consideration.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

Business Affairs

B-1 Contract Approval

Moved:

Seconded:

Approve the following:

- a. Transportation contract for 2011-2012 to Atlantic Express of NJ on the basis of the lowest responsible bid opened September 28, 2011 as detailed in Exhibit B-1.a attached hereto and made part of the minutes.
- b. A 2011-2012 tuition reimbursement contract for educational services provided to the NJ Department of Human Services, Department of Children and Families Office of Education students as detailed in Exhibit B-1.b attached hereto and made a part of the minutes.
- c. A contract with the Imperia on Easton, Somerset, New Jersey for the Yearbook Signing Dinner to be held on June 7, 2012 as detailed in Exhibit B-1.c attached hereto and made a part of the minutes. Funded by Franklin High School students.
- d. A contract with Loving Care Agency, Inc. to provide nursing services during the 2011-2012 school year not to exceed \$400,000. LEA funded. (Attached contract, previously approved at the 8/25/11 meeting, without a not-to-exceed amount and incorrect funding source.)
- e. A contract with Functional Therapy, Inc. to provide occupational therapy services to Franklin Township students from July 1, 2011 through June 30, 2012, not to exceed \$5,000, LEA funded, as detailed in Exhibit B-1.e attached hereto and made part of the minutes.
- f. A contract with Trinitas Children's Therapy Services to provide occupational therapy services to Franklin Township students for the 2011-2012 school year, not to exceed \$6,500, IDEA funded, as detailed in Exhibit B-1.f attached hereto and made part of the minutes.
- g. A contract with Somerset Home for Temporarily Displaced Children to provide educational services to Franklin Township students for the 2011-2012 school year at a rate of 39.20 per hour, not to exceed \$7,000, LEA funded, as detailed in Exhibit B-1.g attached hereto and made part of the minutes.
- h. A joint transportation contract receivable with the North Brunswick Board of Education for the 2011-2012 school year for one (1) student attending Immaculata High School, Somerville, New Jersey identified as Contract No. NB01-12R as detailed in Exhibit B-1.h attached hereto and made a part of the minutes.
- i. A joint transportation contract payable with the North Brunswick Board of Education for the 2011-2012 school year for six (6) students attending Bishop George Ahr High School, Piscataway, New Jersey identified as Contract NBBA-12P as detailed in Exhibit B-1.i attached hereto and made a part of the minutes.

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith- Carrington	Brown
--------	--------	---------	-------	------	---------	--------	----------------------	-------

Curriculum and Instruction

C-1 Field Trip Destinations

Moved:

Seconded:

WHEREAS, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

RESOLVED, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey for academic competitions; be it further

RESOLVED, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in Exhibit C-1 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-Carrington Brown

C-2 Field Trips (*Trips over 150 miles, involving air travel or an overnight stay*)

Moved:

Seconded:

Approve the following field trip:

Franklin High School Keyboard Ensemble and members of the AP Music Theory Class to travel to Los Angeles, California for a five-day tour of the region and to perform at the Hollywood & Highland Center, April 4 – 9, 2012, as detailed in Exhibit C-2 attached hereto and made part of the minutes. Funded by students.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith-
Carrington Brown

C-3 Authorize Submission of the IDEA Application for FY2012

Moved:

Seconded:

Authorize submission of the IDEA (Individuals with Disabilities Education Act) funds for 2012 original application, September 1, 2011 - August 31, 2012, as detailed in Exhibit C-3, attached hereto and made part of the minutes.

Basic	(Ages 3-21)	\$1,983,651
Preschool	(Ages 3-5)	\$ 65,672

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown
--------	--------	---------	-------	------	---------	--------	------------------	-------

Personnel

P-1 Job Description

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the following job description as detailed in Exhibit P-1 attached hereto and made a part of the minutes:

Manager of Administrative Services

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

P-2 Salary Allocations 2011-2012

Moved:

Seconded:

Approve salary allocations for 2011-2012 as detailed in Exhibit P-2 attached hereto and made a part of the minutes.

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

P-3 Personnel Report No. 5, dated October 13, 2011

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No. 5. (Exhibit P-3 attached hereto and made a part of the minutes.)

Arline Burton LaCorte Lewis Nagy Presley Seamon Smith- Brown
Carrington

Discussion: All agenda items be vetted through a Committee.

IX. Old Business

- Discussion of Board Goals for 2011–2012
 1. Increase public interaction and communication;
 2. The Board will gain a better understanding of the roles and authority of Board Members and the Superintendent and the processes for personnel recommendations and issues;
 3. Hold district accountable for the alignment of resources to district goals.

X. Comments From The Public *(5 minutes per speaker–any topic)*

Note: Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

Arline	Burton	LaCorte	Lewis	Nagy	Presley	Seamon	Smith-Carrington	Brown
--------	--------	---------	-------	------	---------	--------	------------------	-------