CRS PTO MEETING AGENDA

Date: October 16, 2017
Time: 6:30pm
Location: CRS Cafeteria

- 6:30pm - Welcome & Sign in
- 6:35pm - Principal's Report
- 6:40pm - Teacher's Report
- 6:45pm - PTSO/PTO Presidents' Council (10/11/17) Report
- 6:55pm - Treasurer Report – Review of PTO Budget

A. Items to Discuss

1) Open positions

   - **CRS PTO Communications Secretary**
   Responsible for serving all notices to members of the organization, automated communications with CRS families (i.e., the CRS PTO Weekly Newsletter) and posting information on the PTO bulletin board.

2) Volunteer Opportunities

B. October CRS Event Highlights

- Scholastic Book Fair: 10/24/17 – 10/27/17; Last day of Book Fair during Autumn Fest
  Chair: Jeff Dowd
  Volunteer needed for 10/23 evening setup & 10/30 morning breakdown & pack up

- Autumn Fest: 10/27/17 (7pm-9pm) in CRS Gym
  Chair: Karina Felix
  Volunteers needed to facilitate DJ/music, decorations, food / beverages, party setup

- CRS Halloween Parade: 10/31/17
  Parents can assist with helping students change into their costumes. Check w/ individual teachers.

C. Upcoming Fundraisers

- Otis Spunkmeyer Cookie Fundraiser: 11/1/17 – 11/17/17
  Chair: Sandy King
  Volunteers needed to organize final order forms for submittal to Otis by 11/22/17

- “School Night’ fundraiser with Zoup (120 Cedar Grove Lane); Dec. 5th, 5pm – 8pm (To be finalized)

D. Parents Night Out Event

  Chair: Jeff Dowd
  Volunteers needed. Tasks: Establish date(s), Choice of restaurant, set price of drop-off event, activities for kids, and acquire volunteers including but not limited to FHS students.
E. Tutoring in After-School Program

Chairperson: Jeff Dowd

F. Operation School Supplies

Chairperson & volunteers needed to consolidate school supply lists, prepare cost estimate, set fundraising goal & promote initiative.

NOT ES:

(*) 2nd available Monday, 12/11/17 is Teacher In-Service day, No school for Students.

<table>
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<th>PTO Meeting Dates: 2nd AVAILABLE Monday of Every Month</th>
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