

MINUTES
ACTION MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN HIGH SCHOOL LIBRARY/CAFETERIA
AUGUST 20, 2015 – 6:38 PM

CALL OF ROLL

Mrs. Christine Danielsen
Mrs. Nancy LaCorte, Vice President
Mr. Edward Potosnak, III, President
Dr. Julia Presley - absent
Mr. Richard Seamon - absent

Ms. Patricia E. Stanley
Mrs. Margaret E. Steele
Ms. Latee E. Walton-McCleod - absent
Mrs. Betty Whalen

Dr. John A. Ravally, Superintendent of Schools
Mr. James H. Strimple, Jr., Interim Assistant Superintendent for Business/Board Secretary
Dr. Jeffrey Charney, Interim Assistant Superintendent for Curriculum & Instruction - absent
Mr. Orvyl Wilson, Director of School Management
Dr. Brenda Sofield, Director of Pupil Personnel Services

And 12 Members of the Public

Confidential Session - Library

Moved: Mrs. LaCorte

Seconded: Mrs. Whalen

Motion to adjourn to confidential session for the purpose of discussing a special education settlement, Superintendent Goals, and a student matter. Minutes of the confidential session meeting will be made public when the reason for confidentiality no exists.

Motion was approved by voice vote with no opposition.

Returned to open session at 7:40 PM in the Cafeteria.

Reconvening roll call – All board members were present with the exception of Dr. Presley, Mr. Seamon and Ms. Walton-McCleod.

PLEDGE OF ALLEGIANCE – Ms. Steele led the Board in the pledge.

Mr. Strimple read the following statement:

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on January 5, 2015 and August 13, 2015. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

Mrs. Danielsen read the following statement:

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

CURRICULUM AND INSTRUCTION: *To develop and implement a comprehensive assessment program designed to meet the needs of all students through the use of formative and summative assessments aligned to the common core standards and integrated into instruction.*

COMMUNICATIONS AND PUBLIC ENGAGEMENT: *To promote community engagement and effective communication to and from all stakeholders.*

CULTURE AND CLIMATE: *To continue the District's efforts to safeguard students and staff, enhance the culture and environment of our schools and improve relationships among and between students; staff; parents/guardians; and the community that promote respect, motivation for learning and creativity in and for our students.*

FACILITIES: *Utilizing the District's 2011-2021 Long-Range Facilities Plan, finalize a building program (including application for state grants and outside funding sources) that will enhance and improve the District's delivery of education to all students; provide additional classroom space to address the projected enrollment growth over the next several years; address critical maintenance issues in all existing facilities and consider potential changes to the delivery of education.*

I. Action to Adopt the Agenda

Moved: Mrs. LaCorte

Seconded: Mrs. Whalen

Motion was approved by voice vote with no opposition.

II. Superintendent's Report

School Opening

The beginning of the 2015-2016 school year is fast-approaching. Our teachers will report on Tuesday, September 1st for two days of professional development and classroom preparation. Our students in grades K-12 begin their year on Thursday, September 3, 2015 and our pre-school students will begin on Tuesday, September 8th.

Assistant Superintendent for Business, Mr. Strimple, and Mr. Goetz, Supervisor of Buildings and Grounds, inspected the exterior of our facilities this week. By and large the paving program has been completed and grounds are being brought up to Opening Day standards. Roofing work continues at Franklin Middle School, with residual work continuing after school begins. We do not anticipate that any of the scheduled work will interfere with instruction and learning.

Our Franklin High School students have had access to their schedules since last week and information about those schedules is available on the high school website.

We expect our Franklin Middle Schools student schedules to be ready and mailed home next week.

Staff is in place for the beginning of the school year.

Upcoming Dates

The Franklin High School Guidance Department will offer a College Application Boot Camp this summer to help students get a jump-start on the application process. The Application Boot Camp will take place next week from August 25th to August 28th from 9 AM to 11 AM each day. Workshops include information on filling out the common application, writing your personal statement and creating a resume.

Franklin Middle School 7th grade Orientation is Monday, August 24th at 6 PM.

Franklin High School Freshman Orientation is Monday, August 31st also at 6 PM.

Pre-School Program

In reviewing the seats available in each of our district schools, as well as the number of students who submitted applications during the initial drop-off period, I am pleased to report that we have been able to offer all of those applicants the opportunity to attend a pre-school program in one of our district schools.

Approximately 92% of those initial applicants were offered seats in a pre-school program in a school within their transportation area. In an effort to fill all of the seats available in the pre-school program before the school year starts, the remaining families were offered seats in the pre-school program in a school outside of their transportation area.

III. Board President's Report

Mr. Potosnak thanked the staff that has worked so hard over the summer. There are a lot of good things happening in the district and we are looking forward to a great opening of school. Mr. Potosnak led everyone in a moment of silence for two recent tragedies in our district.

IV. Comments From The Public *(5 minutes per speaker - any topic)*

The meeting was opened for public comments at 7:50 PM on a motion by Mrs. LaCorte, seconded by Mrs. Whalen. All board members were in agreement. Public comments were heard by the Board of Education. The following is a brief synopsis of comments made by the public:

Alfreda Richardson spoke about the importance of bringing prayer back into the schools.

Robert Petersen requested that the board consider a transportation request for his son.

Judy Ryan and Noel May requested to know how the school district determines the placement of students to various schools.

Charisse Roberts spoke about her child being assigned to Pine Grove Manor School.

Bill Connell requested to know the status of the tennis courts.

Eddie Webb spoke about the importance of education and asked the board to work together.

Ellen Rubin expressed her concern with interim administrators who collect a pension as well as a salary.

Motion to close the public comment portion of the meeting at 8:23 PM by Mrs. LaCorte, seconded by Mrs. Danielsen. All board members were in agreement.

V. Committee/Liaison Reports

Betty Whalen, Communications & Public Engagement Ad Hoc Committee Chair, reported on the July 29th meeting.

Christine Danielsen, Facilities Committee Chair, reported on the July 29th and August 17th meetings.

Christine Danielsen, Personnel Committee Chair, reported on the July 14th and August 11th meetings.

Nancy LaCorte, Finance Committee Chair, reported on the July 13th and August 17th meetings.

Nancy LaCorte, Policy Committee member, reported on the July 21st and August 11th meetings.

VI. New Business**M-01 Minutes of Board Meetings**

Moved: Mrs. LaCorte

Seconded: Mrs. Whalen

Approve the minutes of the following meetings of the Franklin Township Board of Education:

a.	June 9, 2015	Special	Exhibit M-01.a
b.	June 9, 2015	Confidential	Exhibit M-01.b
c.	June 18, 2015	Work Session	Exhibit M-01.c
d.	June 18, 2015	Confidential	Exhibit M-01.d
e.	June 25, 2015	Action	Exhibit M-01.e
f.	June 25, 2015	Confidential	Exhibit M-01.f
g.	July 16, 2015	Special	Exhibit M-01.g
h.	July 23, 2015	Action	Exhibit M-01.h
i.	July 23, 2015	Confidential	Exhibit M-01.i

Motion was approved by voice vote with no opposition.

Administration

- A-01 Travel & Related Expense Reimbursement**
- A-02 Affirm Harassment, Intimidation and Bullying Decisions**
- A-03 Policies – Revised, Renamed, Renumbered - 1st Reading**
- A-04 Regulation - Revised**
- A-05 District Goals for 2015-2016**

Moved: Mrs. LaCorte

Seconded: Mrs. Danielsen

A-01 Travel & Related Expense Reimbursement

Adopt the following resolution:

Whereas, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

Whereas, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

Whereas, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

Resolved, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

Resolved, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-01)

A-02 Affirm Harassment, Intimidation and Bullying Decisions

Whereas, the Franklin Township Board of Education has received and accepted HIB Investigation Reports at its regularly scheduled Board of Education meeting on July 23, 2015; and

Whereas, these HIB Investigation Reports indicated each reported case of Harassment, Intimidation and Bullying and the results of the investigation also known as the Superintendent's decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent's decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received with the exception of Record Number 10302; and

Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

Now, therefore be it resolved, that the Board of Education affirms the Superintendent's decisions with the exception of Record Number 10302 in the cases listed in the HIB Investigation Reports, previously accepted by the Board at its regularly-scheduled Board of Education meetings on July 23, 2015.

A-03 Policies – Revised, Renamed, Renumbered - 1st Reading

Approve the first reading of the following revised, renamed and renumbered Policies as detailed in the exhibits attached hereto and made a part of the minutes:

- a. Policy 4119.24 Electronic Communications by District Teaching Staff (Exhibit A-03.a)
- b. Policy 4219.24 Electronic Communications by District Support Staff (Exhibit A-03.b)

(Formerly Policy 4119.24/4219.24 Electronic Communication by District Staff)

A-04 Regulation - Revised

Approve the reading and adoption of the following revised Regulation as detailed in the exhibit attached hereto and made a part of the minutes:

Regulation 6146R Graduation Requirements (Exhibit A-04)

A-05 District Goals for 2015-2016

Adopt the following District Goals for 2015-2016:

1. To establish the Superintendent as the Educational Leader of Franklin Township Public Schools.
2. To utilize data analysis in reviewing our educational programs and make recommendations for subsequent years to improve college and career readiness for all students.
3. To recruit and retain high quality staff and re-energize current staff through continued support and professional development.
4. To continue progress on our facilities projects with the least amount of disruption to the educational process.

<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>
Danielsen	LaCorte	Presley	Seamon	Stanley	Steele	Walton-McCleod	Whalen	Potosnak

Business
B-01 Warrants & Payrolls**B-02 Transfer of Funds****B-03 Financial Reports****B-04 Board of Education Monthly Certification****B-05 Contract Approval****B-06 Settlement Agreement****B-07 Acceptance of Non-Public Funding****B-08 The Center School – Student Meals****B-09 Vendors Exceeding Bid Threshold****B-10 Receipt of Bids – Window & Door Replacement at the Conerly Road School, Hillcrest School, MacAfee Road School, and Pine Grove Manor School****B-11 Rejection of Bids – Window & Door Replacement at the Conerly Road School, Hillcrest School, MacAfee Road School, and Pine Grove Manor School****B-12 Authorize Submission to Department of Education**

Moved: Mrs. LaCorte

Seconded: Mrs. Whalen

B-01 Warrants & Payrolls

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$12,211,897.35 identified in the bills list. (Exhibit B-01.a)
- b. Food Service Enterprise Fund warrants in the amount of \$26,705.54 for the month of July 2015. (Exhibit B-01.b)

B-02 Transfer of Funds

Approve Account Transfers No.1 for the 2015-2016 school year, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-02)

B-03 Financial Reports

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-03.a) (July) & revised June 2015
- b. Report of the Treasurer (A-149) (Exhibit B-03.b) (July)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-03.c) (July)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-03.d) (July)
- e. Food Service Fund Financial Report (Exhibit B-03.e) (July)

B-04 Board of Education Monthly Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4) we certify that as of July 31, 2015 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

B-05 Contract Approval (All contracts are LEA-funded, unless otherwise noted.)

Approve the following:

- a. A college readiness system products agreement with College Board, New York, NY to furnish the PSAT/NMSQT Exam and PSAT Budget Schedule for a total of \$11,070.00, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.a)
- b. Agreements with Middlesex Regional Educational Services to provide the following services to nonpublic schools for the 2015-2016 school year, all grant funded, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.b)
 - Instructional Services – Chapters 192-193
 - Nursing Services
 - Individuals with Disabilities Education Act – B Initiative
 - School Textbook Program
 - School Technology Initiative Program
- c. Approve Cigna Healthcare renewal rates from September 1, 2015 through August 31, 2016, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.c)
- d. ITEM WITHDRAWN
- e. Renewal of a competitive contract with Teachscape, San Francisco, CA to provide Research-Based Teacher Practice Evaluation Framework for an amount not to exceed \$92,856, as detailed in the exhibit attached hereto and made part of the minutes. *This is the third year renewal of the original contract.* (Exhibit B-05.e)
- f. A contract with NWEA (Northwest Evaluation Association), Portland, OR for a web-based Measures of Academic Progress (MAP) Math, Reading & Language and Primary Grades Math & Reading, in the amount of \$27,250, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.f)
- g. A professional services agreement with Generation Ready, New York, NY to provide a half-day session and key-note speaker at the Administrative Retreat on August 18, 2015 for a fee of \$1,700, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.g)
- h. Approve a renewal to the original agreement approved on June 14, 2012 with Rubicon International, Portland, OR in the amount of \$19,250 for the implementation of the Atlas Annual Software License for the 2015-16 school year, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.h)

- i. A contract with Rutgers Center for Literacy Development, New Brunswick, NJ to provide professional development services at Pine Grove Manor School for a fee of \$3,000, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.i)
- j. A contract with Rutgers Center for Literacy Development, New Brunswick, NJ to provide professional development services at Elizabeth Avenue School for a fee of \$3,000, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.j)
- k. A revised Reservation and Facility Use Agreement with YMCA Camp Bernie, Port Murray, NJ for the Franklin Middle School Connections Program on August 12, 2015, for a fee not to exceed \$3,060. *This contract was previously approved on June 25, 2015.*
- l. An Agreement for Services with Education, Inc., Plymouth, MA to provide bedside instruction for hospitalized students for an amount not to exceed \$4,000, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.l)
- m. A transportation contract payable with Montauk Transit Services, LLC, New Brunswick, NJ from September 1, 2015 to June 30, 2016 for an estimated amount of \$396,465, identified as Contract AE02-12P, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.m)
- n. A transportation contract payable with Montauk Transit Services, LLC, New Brunswick, NJ from September 1, 2015 to June 30, 2016, identified as Contract MTSP-15P, in the amount of \$5,373,660.60, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.n)
- o. A parent transportation contract with H.S. from September 1, 2015 to June 30, 2016, identified as Contract HS-01-16P F YR, in the amount of \$9,000, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.o)
- p. A transportation contract with North Brunswick Township Board of Education from September 1, 2015 to June 30, 2016, identified as Contract NBBA-16P, in the amount of \$4,420.00, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.p)
- q. A Memorandum of Understanding with Middle Earth, Bridgewater, NJ to provide work readiness skills instruction to 24 students who attend the Road to Success Program, for a fee not to exceed \$14,400, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.q)
- r. A contract with Cream-O-Land Dairy, Florence, NJ for an amount not to exceed \$328,939.00 for milk and assorted drinks for the 2015-2016 school year. This was negotiated without advertisement or public bidding per N.J.A.C.18A: 18A-5.
- s. A contract with R.P. Baking LLC, Harrison, NJ for an amount not to exceed \$101,565.00 for bread and rolls for the 2015-2016 school year. This was negotiated without advertisement or public bidding per N.J.A.C. 18A:18A-5.
- t. An Addendum to Source4Teachers, Cherry Hill, NJ to include Long-Term Paraprofessionals for a fee of \$108.00 per day and Paraprofessionals for a fee of \$94.50 per day, not to exceed \$2.4M, as detailed in the exhibit attached hereto and made a part of the minutes. *The Addendum to Extend Agreement was approved on June 25, 2015.* (Exhibit B-05.t)
- u. Award a contract to Effective School Solutions, Inc., Summit, NJ to provide therapeutic mental health services. The Request for Proposal was received on August 11, 2015 in the amount of \$265,000, as detailed in the exhibit attached hereto and made part of the minutes. IDEA funded. (Exhibit B-05.u)

B-06 Settlement Agreement

Whereas, the Franklin Township Board of Education (the "Board") and the parents of a student, whose name is on file with the administrative offices of the Board, are parties to litigation concerning the provision of special education and related services to said student; and

Whereas, the parties to the above litigation have determined to amicably resolve their dispute and settle the claims between them for the 2014-2015 and 2015-2016 school years, and all periods of time prior thereto, through and including June 30, 2016, according to the terms and conditions of a Settlement Agreement and General Release, which has been executed by the parents and which is before the Board, and the terms of which are hereby incorporated by reference; and

Whereas, the Board has fully considered the terms of the Settlement Agreement and Release and finds them to be acceptable in all respects;

Now Therefore, Be It Resolved that the Board hereby approves the Settlement Agreement and Release referenced above and the resolution of the above litigation according to the terms and conditions of said Settlement Agreement and Release; and

Be It Further Resolved that Board President and School Business Administrator/Board Secretary are hereby authorized and directed to execute the aforementioned Settlement Agreement and Release for the above-referenced student.

B-07 Acceptance of Non-Public Funding

Accept non-public funds for the 2015-16 school year, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-07)

B-08 The Center School – Student Meals

In accordance with N.J.A.C. 6A:23A-18.5, the Franklin Township Board of Education does not require The Center School to charge students for reduced and/or paid meals for the 2015-16 school year.

B-09 Vendors Exceeding Bid Threshold

Approve 2015-2016 vendors that exceeded the bid threshold of \$40,000, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-09)

B-10 Receipt of Bids – Window & Door Replacement at the Conerly Road School, Hillcrest School, MacAfee Road School, and Pine Grove Manor School

It is recommended that the Franklin Township Board of Education receive bids for the Window & Door Replacement at the Conerly Road School, Hillcrest School, MacAfee Road School, and Pine Grove Manor School opened on August 13, 2015 as follows:

	<u>Niram Inc.</u>	<u>Panoramic Window & Door Systems, Inc.</u>
Base Bid	\$3,068,000	\$2,627,000
Asbestos Abatement	\$179,000	\$270,000

Alternates

GC-1 – Pine Grove Courtyard Door Replacement	\$41,000	\$42,000
GC-2 – Hillcrest School Cafeteria Window & Door Replacement	\$117,000	\$98,000
GC-3 – Hillcrest School Multi-Purpose High Window Replacement	\$105,600	\$108,000
GC-4 – Alternate Windows Without Integral Blinds	(\$160,000)	(\$175,000)

B-11 Rejection of Bids – Window & Door Replacement at the Conerly Road School, Hillcrest School, MacAfee Road School, and Pine Grove Manor School

As per the district architect's recommendation, the Franklin Township Board of Education will reject the bids for window and door replacement projects at Conerly Road School, Hillcrest School, MacAfee Road School and Pine Grove Manor School, in accordance with N.J.S.A. 18A:18A – 22a - Lowest bid substantially exceeds the cost estimates for the goods or services, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-11)

It is recommended that the Board authorize the re-bidding of this project.

B-12 Authorize Submission to Department of Education

Authorize the submission of the following project to the New Jersey Department of Education for the purpose of a Final Educational Adequacy approval:

Sampson G. Smith School Addition / Alterations NJDOE #1610-150-14-2000

<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>
Danielsen	LaCorte	Presley	Seamon	Stanley	Steele	Walton-McCleod	Whalen	Potosnak

Curriculum and Instruction

- C-01 Out of District Students, School Year 2015-2016
- C-02 Donation of Goods and Services from Curriculum Associates
- C-03 Waiver Application to the New Jersey Department of Education
- C-04 Field Trip Destinations
- C-05 Field Trip Application
- C-06 Revised Schedule - Preschool for Disabled Program at the ECDC – 3-Year-Old Students
- C-07 Textbook Adoption

Moved: Mrs. Whalen

Seconded: Mrs. Danielsen

C-01 Out of District Students, School Year 2015-2016

Approve out of district placements for students, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-01)

C-02 Donation of Goods and Services from Curriculum Associates

Accept donation of goods and services from Curriculum Associates in the amount of \$168,200 to cover the cost of entering into an agreement to provide training and access to the I-Ready program for all Franklin Township Public School students in Grades K-8 for the 2015-2016 school year.

C-03 Waiver Application to the New Jersey Department of Education

Approve submission of a Waiver Application to the New Jersey Department of Education that would reduce the minimum number of observations for tenured staff from three to two for the 2015-16 school year and allow one of the observations to be unannounced. Detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-03)

C-04 Field Trip Destinations

Whereas, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

Resolved, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

Resolved, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-04)

C-05 Field Trip Application (involving overnight, over 150 miles, or air travel)

Approve the following field trip application:

Franklin High School Keyboard Ensemble to perform at Pier 39, San Francisco, CA, March 23 – March 30, 2016 as detailed in the exhibit attached hereto and made a part of the minutes. No expense to the district. (Exhibit C-05)

C-06 Revised Schedule - Preschool for Disabled Program at the ECDC – 3-Year-Old Students

Approve the revised schedule for students attending the Preschool for Disabled Program at the Early Childhood Development Center to commence with the 2015-2016 school year as follows:

Current Schedule - Two sessions: AM Session: 8:15 AM. - 10:45 AM
PM Session: 11:30 AM – 2:00 PM

Revised Schedule – One session: 9:55 AM – 2:15 PM

C-07 Textbook Adoption

Approve the adoption of the following textbooks for Franklin High School students to commence with the 2015-2016 school year:

- a. The Norton Introduction to Literature 11th Edition
Publisher: Norton – Copyright 2013
AP Literature and Composition – Grade 12

- b. The Lanahan Readings in the American Polity 5th edition
 Publisher: Lanahan – Copyright 2015
 AP Government and Politics - Social Studies - Grade 12

<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>
Danielsen	LaCorte	Presley	Seamon	Stanley	Steele	Walton-McCleod	Whalen	Potosnak

Personnel

- P-01** Revised Salary Allocations
P-02 New Job Description
P-03 Personnel Report No. 2, dated August 20, 2015
P-04 Create a Position
P-05 New Job Description

Moved: Mrs. Danielsen

Seconded: Mrs. LaCorte

P-01 Revised Salary Allocations

Approve revised salary allocations for 2015-2016 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit P-01)

P-02 New Job Description

As recommended by the Superintendent of Schools, approve the following new job as detailed in the exhibit attached hereto and made a part of the minutes.

Director of Secondary Language Arts Literacy (9-12) (Exhibit P-02)

P-03 Personnel Report No. 2, dated August 20, 2015 and Addendum

As recommended by the Superintendent of Schools, approve Personnel Report No. 2 and Addendum as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit P-03 and Exhibit P-03-Addendum)

P-04 Create a Position

As recommended by the Superintendent of Schools, approve the creation of the following new position:

Referendum Transition Coordinator

P-05 New Job Description

As recommended by the Superintendent of Schools, approve the following new job description as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit P-05)

Referendum Transition Coordinator (Exhibit P-05)

<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>
Danielsen	LaCorte	Presley	Seamon	Stanley	Steele	Walton-McCleod	Whalen	Potosnak

VII. Good of the Order

Mr. Potosnak wished everyone a great opening of school.

Mrs. Danielsen reminded everyone that the architects will speak at the September 17th board meeting.

Confidential Session

Moved: Mrs. Whalen

Seconded: Mrs. LaCorte

Motion to adjourn to confidential session at 9:16 PM for the purpose of discussing merit goals for the Superintendent of Schools. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Motion was approved by voice vote with no opposition.

Returned to open session at 10:03 PM in the Cafeteria.

Reconvening roll call – All board members were present with the exception of Dr. Presley, Mr. Seamon and Ms. Walton-McCleod.

VIII. Adjournment

Moved: Mrs. Whalen

Seconded: Mrs. LaCorte

Action to adjourn at 10:03 PM.

Motion was approved by voice vote with no opposition.

Respectfully submitted,

James H. Strimple, Jr.
Board Secretary