

**AGENDA (Revised 9/23/15)**  
**ACTION MEETING OF THE BOARD OF EDUCATION**  
**FRANKLIN TOWNSHIP PUBLIC SCHOOLS**  
**FRANKLIN MIDDLE SCHOOL**  
**SEPTEMBER 24, 2015 – 6:30 P.M.**

**CALL OF ROLL**

Mrs. Christine Danielsen  
Mrs. Nancy LaCorte, Vice President  
Mr. Edward Potosnak, III, President  
Dr. Julia Presley  
Mr. Richard Seamon

Ms. Patricia E. Stanley  
Mrs. Margaret E. Steele  
Ms. Latee E. Walton-McCleod  
Mrs. Betty Whalen

Student Liaisons

Sophia Felix  
Karmen Normandia. Alt.

Dr. John A. Ravally, Superintendent of Schools  
Mr. James H. Strimple, Jr., Interim Assistant Superintendent for Business/Board Secretary  
Dr. Jeffrey Charney, Interim Assistant Superintendent for Curriculum & Instruction  
Mr. Orvyl Wilson, Director of School Management  
Dr. Brenda Sofield, Director of Pupil Personnel Services

\_\_\_ Members of the Public

**Confidential Session**

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing contract negotiations and a personnel matter. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on January 5, 2015. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

**MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS**

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

**DISTRICT GOALS 2015-2016**

- ***To establish the Superintendent as the Educational Leader of Franklin Township Public Schools.***
- ***To utilize data analysis in reviewing our educational programs and make recommendations for subsequent years to improve college and career readiness for all students.***

- **To recruit and retain high quality staff and re-energize current staff through continued support and professional development.**
- **To continue progress on our facilities projects with the least amount of disruption to the educational process.**

**I. Action to Adopt the Agenda**

Moved:

Seconded:

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

**II. Superintendent’s Report**

**III. Board President’s Report**

**IV. Comments From The Public** *(5 minutes per speaker - any topic)*

**V. New Business**

**M-01 Minutes of Board Meetings**

Moved:

Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

- a. Action August 20, 2015 Exhibit M-01.a
- b. Confidential August 20, 2015 Exhibit M-01.b

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

**Administration**

**A-01 Travel & Related Expense Reimbursement**

Moved:

Seconded:

Adopt the following resolution:

Whereas, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

Whereas, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

Whereas, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

Resolved, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

Resolved, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions as detailed in the exhibit attached hereto and made a part of the minutes. Exhibit A-01

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

#### **A-02 National Principals Month - October 2015**

Moved:

Seconded:

Adopt the following resolution:

**Whereas**, schools inspire the next generation of professionals, political leaders, artists, educators, and others who contribute to a healthy and prosperous society; and

**Whereas**, principals are responsible for providing instructional leadership and professional management in our schools; and

**Whereas**, principals set the academic tone for their schools and work collaboratively with teachers to develop and maintain high curriculum standards, set performance goals and objectives and ensure high quality instruction; and

**Whereas**, principals are dedicated to their students' ongoing academic and intellectual development. Principals work to provide a positive support system to empower their students and to give them the right tools they need to succeed; and

**Whereas**, principals are responsible for the safety of their students and staff and the security of the school; and

**Whereas**, principals maintain student discipline carrying out a philosophy of discipline that includes setting high standards, providing the support students need, and demanding the best of them; and

**Whereas**, principals are key to implementing state and federal education reforms in New Jersey; and

**Whereas**, principals lead the way in making schools accountable to students, parents, the community and other stakeholders. Each principal is responsible for fostering a dynamic partnership between the community and the school in order to create a positive learning environment for students; and

**Whereas**, the month of October 2015 has been declared "National Principals Month" and is dedicated to recognizing the significant contributions of our nation's principals and the enthusiasm they have for providing quality educational experiences and guidance to their students; and

**Whereas**, the Franklin Township Board of Education recognizes and appreciates the skills, dedication, and commitment of the principals of the Franklin Township Public Schools and the challenges they face daily; now therefore be it

**Resolved**, that the Franklin Township Board of Education recognizes and commends the principals of Franklin Township Public Schools for their continued service to our children.

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

**A-03 Week of Respect - October 5-9, 2015**

Moved:

Seconded:

Adopt the following resolution:

**Whereas**, The Anti-Bullying Bill of Rights, Assembly Bill 3466, was approved by the New Jersey Legislature in November 2010 and signed into law as P.L. 2010, c. 122, by Governor Chris Christie on January 5, 2011; and

**Whereas**, The statute is intended to protect students from harassment and intimidation that would substantially interfere with their education; and

**Whereas**, In a 2009 survey by the National Centers for Disease Control, one in five New Jersey students indicated they had been the subject of bullying on school grounds during the previous year; and

**Whereas**, The Anti-Bullying Bill of Rights places expanded responsibilities on teachers, school administrators and boards of education to protect students from incidents of bullying, harassment and intimidation; and

**Whereas**, The Anti-Bullying Bill of Rights designates the week beginning with the first Monday in October as "Week of Respect" throughout New Jersey; and

**Whereas**, The law directs school districts to observe the "Week of Respect" through age-appropriate instruction in accordance with New Jersey's core curriculum content standards; and

**Whereas**, The Franklin Township Board of Education recognizes the harmful impact of harassment and bullying on children and is committed to providing all of its students with a safe and secure learning environment free from intimidation; and

**Whereas**, The Franklin Township Board of Education supports the intent of the Anti-Bullying Bill of Rights to protect our children, as well as the goal of previous law to enhance training and instruction to prevent harassment, intimidation and bullying. Now therefore be it

**Resolved**, That the Franklin Township Board of Education declares October 5 through 9, 2015 as a "Week of Respect" in all district schools, and be it further

**Resolved**, That the Week of Respect will be a part of the Franklin Township Public Schools' ongoing efforts to foster respect among students and staff for the diverse cultures and personalities represented in our school community.

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

**A-04 Affirm Harassment, Intimidation and Bullying Decisions**

Moved:

Seconded:

The Franklin Township Board of Education affirms the Superintendent’s decisions in the case of Record Number 10302 listed in the HIB Investigation Reports previously accepted by the Board at its regularly-scheduled Board of Education meeting on July 23, 2015.

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

**A-05 School Self-Assessment for Determining HIB Grades**

Moved:

Seconded:

Approve the submission of the Self-Assessment for Determining HIB Grades to the New Jersey Department of Education as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-05)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

**A-06 Policies – 2<sup>nd</sup> Reading and Adoption**

Moved:

Seconded:

Approve the second reading and adoption of the following revised, renamed and renumbered Policies as detailed in the exhibits attached hereto and made a part of the minutes:

- a. Policy 4119.24 Electronic Communications by District Teaching Staff (Exhibit A-06.a)
- b. Policy 4219.24 Electronic Communications by District Support Staff (Exhibit A-06.b)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

**A-07 Approve School Connected Organizations**

Moved:

Seconded:

Pursuant to Policy 1230 - School Connected Organizations, the Franklin Township Board of Education hereby approves for the 2015-2016 the general and program specific, voluntary, school-connected organizations consisting of parents/guardians, friends, and/or school staff as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-07)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

**A-08 Approve Superintendent Merit Goals**

Moved:

Seconded:

Approve Superintendent Merit Goals for the 2015-2016 school year as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit A-08)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

<b>Business</b>
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**B-01 Warrants & Payrolls**

Moved:

Seconded:

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$9,860,662.28 identified in the bills list. (Exhibit B-01.a)
- b. Food Service Enterprise Fund warrants in the amount of \$72,660.38 for the month of August 2015. (Exhibit B-01.b)

                                                                                                               
 Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

**B-02 Transfer of Funds**

Moved:

Seconded:

Approve Account Transfers No.2 for the 2015-2016 school year, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-02)

                                                                                                               
 Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

**B-03 Financial Reports**

Moved:

Seconded:

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-03.a) (August)
- b. Report of the Treasurer (A-149) (Exhibit B-03.b) (August)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-03.c) (August)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-03.d) (August)

                                                                                                               
 Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

**B-04 Board of Education Monthly Certification**

Moved:

Seconded:

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4) we certify that as of August 31, 2015 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

                                                                                                               
 Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

**B-05 Contract Approval** *(All contracts are LEA-funded, unless otherwise noted.)*

Moved:

Seconded:

Approve the following:

- a. The purchase of technology supplies from Apple, Inc. for Community Christian Academy in the amount of \$558.00, using non-public funding, through Middlesex Regional Educational Services Commission, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.a)
- b. An agreement with the accounting firm of Lerch, Vinci & Higgins, LLP, Fair Lawn, NJ to perform the annual audit for the 2015-2016 school year for a fee of \$55,300 plus fees for additional services, if necessary, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.b)
- c. A contract award to South Jersey Paper, Vineland, NJ for course paper and cleaning supplies for a fee of \$97,396.40, based on the lowest responsible bid opened on September 1, 2015, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.c)
- d. Renewal of a competitive contract with Stronge & Associates, Williamsburg, VA to provide Research-Based Principal Effectiveness Evaluation Framework for Achieve NJ for the 2015-16 school year for an amount not to exceed \$12,000. *This is the second renewal of the original contract awarded on July 25, 2013.*
- e. A contract with Rutgers Center for Literacy Development, New Brunswick, NJ to provide professional development services at Hillcrest School for a fee of \$3,000, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.e)
- f. A Memorandum of Understanding with Rutgers University and University of Virginia to implement and evaluate a teacher professional development program called Creating Opportunities for Relationships (COR) at no cost of the school district, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.f)
- g. A transportation revised contract renewal with Layla Transportation, Piscataway, NJ from September 1, 2015 – June 30, 2016 identified as Contract LAO1-14P, in the amount of \$54,829.80, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-05.g)
- h. An agreement with LLAMAME, LLC (Language & Literacy Associates for Multilingual and Multicultural Education, LLC), Piscataway, NJ to provide Sheltered Instruction Observation Protocol (SIOP) workshops for the 2015-16 school year, for an amount not to exceed \$21,000, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.h)
- i. An agreement with Morris-Union Jointure Commission, New Providence, NJ to provide related services to students attending the Developmental Learning Center during the 2015 extended school year and the 2015-16 school year for an amount not to exceed \$90,000, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.i)
- j. A contract with Hyatt Regency, Princeton, NJ for the Franklin High School Class of 2016 prom to be held on May 13, 2016, as detailed in exhibit attached hereto and made a part of the minutes. Funded by the FHS Student Activities Account. (Exhibit B-05.j)
- k. A Home Instruction Tuition Contract with Union County Educational Services Commission, Westfield, NJ for students to receive bedside instruction at Children's Hospital from September 1, 2015 through June 30, 2016 for a fee of \$750 per week for special education students and \$350 per week for regular education students, not to exceed \$28,000, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.k)

- l. An agreement with Martha Gomez-Bryan, Colonia, NJ for bilingual speech/language evaluations for the 2015-16 school year for a fee of \$450 per case, not to exceed \$5,400, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.l)
- m. An agreement with Gladys Portacio, Green Brook, NJ to provide bilingual evaluations on a per case basis at \$450 per case for the 2015-16 school year, not to exceed \$5,400, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.m)
- n. Approve a tuition contract with the Somerset County Vocational & Technical School for the 2015-2016 school year for students attending the Academy for Health & Medical Sciences at a per student fee of \$2,705, with total cost not to exceed \$59,510, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.n)
- o. Approve a tuition contract with the Somerset County Vocational & Technical School for the 2015-2016 school year for students attending the Technical Occupation Preparation for Success program at a per student fee of \$23,250, with total cost not to exceed \$23,250, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.o)
- p. Approve a tuition contract with the Somerset County Vocational & Technical School for the 2015-2016 school year for students attending on a full-time basis at a per student fee of \$1,020 and a part-time student fee of \$510, with total cost not to exceed \$40,290, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.p)
- q. Approve a tuition contract with the Somerset County Vocational & Technical School for the 2015-2016 school year for special education students attending the on a full-time basis at a per student fee of \$1,530 and on a part-time basis at a per student fee of \$765, with total cost not to exceed \$18,240, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.q)
- r. The purchase of technology supplies from CDW Government, Keyboard Consultants, Inc. and Apple Store for Education Institution for St. Matthias School in the amount of \$11,749.49, using non-public funding, through Middlesex Regional Educational Services Commission, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.r)
- s. Renew a competitive contract with Generation Ready, New York, NY for Math Professional Development for teachers and K-12 Principals for the 2015-16 school year not to exceed \$15,200. This is the third year renewal of the original bid awarded September 13, 2012, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.s)

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 Danielsen LaCorte Presley Stanley Steele Walton-McCleod Whalen Potosnak

**B-06 Elizabeth Avenue School, Additions & Alterations – Kitchen Consulting Services**

Moved:

Seconded:

Approve Raymond and Raymond Associates to provide design and construction administration services for the addition and alterations to the Elizabeth Avenue School kitchen, as recommended by district architect, Design Resources Group, for a fee of \$15,000. Any additional meetings, through no fault of the DRG/RR design team, required for the coordination of the kitchen installation by the contractor will be billed at \$1000 flat fee – all fees funded from referendum, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-06)

\_\_\_\_\_  
 Danielsen LaCorte Presley Stanley Steele Walton-McCleod Whalen Potosnak



**B-07 Civil Engineering Services – Wetlands Permit Applications**

Moved:

Seconded:

Approve district civil engineer, E2 Project Management, LLC, Rockaway, NJ to acquire the necessary NJDEP permits for Elizabeth Avenue School, for a fee of \$4,000 – funded from referendum, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-07)

                                                                                         
Danielsen LaCorte Presley Stanley Steele Walton-McCleod Whalen Potosnak

**B-08 Change Orders - Energy Savings Improvement Projects (ESIP)**

Moved:

Seconded:

- a. Ratify Change Order No. 1 to WHL Enterprises involving various mechanical upgrades at district schools using \$4,904.90 from the General Repair Allowance of \$25,000, reducing the remaining allowance to \$20,095.10. The use of the allowance does not change the total contract amount. The exhibit is attached hereto and made part of the minutes. (Exhibit B-08.a)
- b. Ratify Change Order No. 2 to WHL Enterprises involving various mechanical upgrades at district schools using \$13,750.00 from the General Repair Allowance of \$20,095.10, reducing the remaining allowance to \$6,345.10. The use of the allowance does not change the total contract. The exhibit is attached hereto and made part of the minutes. (Exhibit B-08.b)
- c. Ratify Change Order No. 1 to A.M.E., Inc. involving mechanical controls upgrades at district schools using \$25,000 from the General Repair Allowance of \$25,000. Additionally this change order increases the contract by an additional \$22,700, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-08.c)

Original Contract	\$1,187,333
Change Order C0-01	<u>    \$22,700</u>
 New Contract Total	 \$1,210,033

                                                                                         
Danielsen LaCorte Presley Stanley Steele Walton-McCleod Whalen Potosnak

**B-09 Change Order - Building Security Upgrades**

Moved:

Seconded:

Ratify Change Order No. 1 to Procomm Systems, Inc. involving building security upgrades using \$4,865.30 from the General Allowance of \$5,000, reducing the remaining allowance to \$134.70. The use of the allowance does not change the total contract. The exhibit is attached hereto and made part of the minutes. (Exhibit B-09)

                                                                                         
Danielsen LaCorte Presley Stanley Steele Walton-McCleod Whalen Potosnak

**B-10 Change Orders - Upgrades to Sampson G. Smith HVAC System**

Moved:

Seconded:

- a. Ratify Change Order No. 1 to K & D Contractors, LLC. involving HVAC upgrades at the Sampson G, Smith School using \$9,086.00 from the General Repair Allowance of \$15,000.00, reducing the remaining allowance to \$5,914.00. The use of the allowance does not change the total contract. The exhibit is attached hereto and made part of the minutes. (Exhibit B-10.a)
- b. Ratify Change Order No. 2 to K & D Contractors, LLC. involving HVAC upgrades at the Sampson G, Smith School using \$1,650.00 from the General Repair Allowance of \$5,914.00, reducing the remaining allowance to \$4,264.00. The use of the allowance does not change the total contract. The exhibit is attached hereto and made part of the minutes. (Exhibit B-10.b)

                                                                                         
 Danielsen LaCorte Presley Stanley Steele Walton-McCleod Whalen Potosnak

**B-11 Change Order - Hillcrest Roof**

Moved:

Seconded:

Ratify Change Order No. 2 to VMG Group involving the roof project at the Hillcrest School, using \$2,179.32 from the General Allowance of \$21,318.52, reducing the remaining allowance to \$19,139.20. The use of the allowance does not change the total contract. The exhibit is attached hereto and made part of the minutes. (Exhibit B-11)

                                                                                         
 Danielsen LaCorte Presley Stanley Steele Walton-McCleod Whalen Potosnak

**B-12 Budget Goals**

Moved:

Seconded:

Approve Budget Goals to guide the budget development process for the 2016-2017 Franklin Township school budget as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-12)

                                                                                         
 Danielsen LaCorte Presley Stanley Steele Walton-McCleod Whalen Potosnak

**B-13 Budget Calendar**

Moved:

Seconded:

Approve Budget Calendar to guide in the development of the 2016-2017 Franklin Township school budget as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-13)

                                                                                         
 Danielsen LaCorte Presley Stanley Steele Walton-McCleod Whalen Potosnak

**B-14 Construction Management Firm**

Moved:

Seconded:

Approve Pinnacle Consulting & Construction, Newark, NJ, as construction management firm to provide construction management services for projects related to the One Less Move Referendum, for a fee of \$890,000, in accordance with their proposal dated July 9, 2015.

                                                                                         
 Danielsen LaCorte Presley Stanley Steele Walton-McCleod Whalen Potosnak

**B-15 Appoint Representative to SCESC**

Moved:

Seconded:

Appoint Mrs. Betty Whalen as the Board’s representative to the Somerset County Educational Services Commission.

Danielsen LaCorte Presley Stanley Steele Walton-McCleod Whalen Potosnak

**B-16 Annual Temporary Facility Approval**

Moved:

Seconded:

Approve the alternate method of compliance for Pre-K and Kindergarten bathroom facilities for the 2015-16 school year, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-16)

Danielsen LaCorte Presley Stanley Steele Walton-McCleod Whalen Potosnak

**Curriculum and Instruction**

**C-01 Out of District Students, School Year 2015-2016**

Moved:

Seconded:

Approve out of district placements for students, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-01)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

**C-02 Field Trip Destinations**

Moved:

Seconded:

Whereas, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

Resolved, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

Resolved, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-02)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

**C-03 Accept Grant Funds**

Moved:

Seconded:

Accept grant funds in the amount of \$3,600 from the American Dairy Association & Dairy Council, Inc. for grant titled **Fuel Up to Play 60** submitted by Daryn Plummer, Franklin Middle School Physical Education/Health teacher detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-03)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

**C-04 Approve a Partnership with Rider and Princeton Universities**

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve TALL (Teachers As Leaders and Learners) partnership with Rider and Princeton Universities that would provide STEM (Science, Technology, Engineering and Math) training to a cohort of ten teachers. This is a three year partnership beginning with the 2015-16 at no cost to the District. Detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-04)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

**C-05 Field Trip Applications *(Involving overnight, over 150 miles, or air travel)***

Moved:

Seconded:

Approve the following field trip application:

Franklin High School Model United Nations to attend the 2015-16 Model UN Conference sponsored by the University of Virginia in Charlottesville, Va., November 12 – 15, 2015 as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-05)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

**Personnel**

**P-01 Eliminate Position**

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the elimination of the following position:

Supervisor of World Language (K-12)

Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

**P-02 Revised Job Descriptions**

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the following revised job descriptions as detailed in the exhibits attached hereto and made a part of the minutes:

- a. Director of Guidance (K-12) and World Language (9-12) Exhibit P-02.a)
- b. Supervisor, ESL/Bilingual (K-12) and World Language (K-8) (Exhibit P-02.b)

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Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

**P-03 Personnel Report No. 4, dated September 24, 2015**

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No. 4, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit P-03)

\_\_\_\_\_  
Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

**VI. Good of the Order**

**Note:** Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

**Alternate Location**

**Confidential Session (if deemed necessary)**

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

\_\_\_\_\_  
Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak

Returned to open session at \_\_\_\_\_ PM.

**VII. Adjournment**

Moved:

Seconded:

Action to adjourn.

\_\_\_\_\_  
Danielsen LaCorte Presley Seamon Stanley Steele Walton-McCleod Whalen Potosnak