

AGENDA
ACTION MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL CAFETERIA & ROOM 313
FEBRUARY 25, 2016 – 6:30 P.M.

CALL OF ROLL

Mrs. Christine Danielsen
Mrs. Nancy LaCorte, Vice President
Ms. Laurie Merris
Mr. Edward Potosnak III, President
Dr. Julia M. Presley

Mr. Richard Seamon
Ms. Patricia E. Stanley
Mrs. Margaret E. Steele
Ms. Latee E. Walton-McCleod

Student Liaisons
Sophia Felix
Karmen Normandia. Alt.

Dr. John A. Ravally, Superintendent of Schools
Mr. James H. Strimple, Jr., Interim Assistant Superintendent for Business/Board Secretary
Dr. Jeffrey Charney, Interim Assistant Superintendent for Curriculum & Instruction
Mr. Orvyl Wilson, Director of School Management
Dr. Brenda Sofield, Director of Pupil Personnel Services
Mr. Brian Bonanno, Manager of Human Resources & Personnel Services
Mrs. Mary Clark, Coordinator of Policies, Regulations & Communications

___ Members of the Public

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on January 7, 2016 and February 16, 2016. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

Confidential Session (Room 313)

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing a settlement agreement and interview the candidate recommended for the position of Assistant Superintendent of Curriculum and Instruction. Minutes of the confidential session will be made public when the reason for confidentiality no longer exists.

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak

Return to Open Session at 7:30 pm in the Cafeteria.

PLEDGE OF ALLEGIANCE

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS 2015-2016

- **To establish the Superintendent as the Educational Leader of Franklin Township Public Schools.**
- **To utilize data analysis in reviewing our educational programs and make recommendations for subsequent years to improve college and career readiness for all students.**
- **To recruit and retain high quality staff and re-energize current staff through continued support and professional development.**
- **To continue progress on our facilities projects with the least amount of disruption to the educational process.**

I. Action to Adopt the Agenda

Moved:

Seconded:

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak

II. Recognition

- Mr. William T. "Tony" Rogers of the Buildings & Grounds Department for his good deed of assisting a child in the January snowstorm.

III. Presentation (30 minutes)

- 2016-2017 Preliminary Budget ~ Dr. John A. Ravally, Superintendent and Mr. James H. Strimple, Interim Assistant Superintendent for Business/Board Secretary.

IV. Superintendent's Report

V. Board President's Report

VI. Comments From The Public *(5 minutes per speaker – agenda items only)*

VII. Committee/Liaison Reports

VIII. New Business

R-01 Monthly Reports

Moved:

Seconded:

Acknowledge receipt of the following reports attached hereto and made a part of the minutes:

- | | | |
|--------------------------------|-------------------|----------------|
| a. Principals' Reports | January | Exhibit R-01.a |
| b. Attendance Officer's Report | January | Exhibit R-01.b |
| c. Enrollment Report | January | Exhibit R-01.c |
| d. School Safety Drills | January | Exhibit R-01.d |
| e. Suspension Report | January | Exhibit R-01.e |
| f. HIB Report | Jan. 22 – Feb. 18 | Exhibit R-01.f |

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak

A-02 Affirm Harassment, Intimidation and Bullying Decisions

Moved:

Seconded:

Whereas, the Franklin Township Board of Education has received and accepted HIB Investigation Reports at its regularly scheduled Board of Education meeting on January 28, 2016; and

Whereas, these HIB Investigation Reports indicated each reported case of Harassment, Intimidation and Bullying and the results of the investigation also known as the Superintendent’s decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent’s decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received; and

Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent’s decisions on reported cases of Harassment, Intimidation and Bullying;

Now, therefore be it resolved, that the Board of Education affirms the Superintendent’s decisions in the cases listed in the HIB Investigation Reports previously accepted by the Board at its regularly-scheduled Board of Education meeting on January 28, 2016.

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak

A-03 African American History Awareness Month

Moved:

Seconded:

Whereas, the Franklin Township Board of Education recognizes the extensive civil, social and religious contributions made by African Americans, including residents of Franklin Township; and

Whereas, the Board further recognizes the vital importance of affording all residents of Franklin Township, especially young persons, the opportunity to study and understand African American History, both nationally and with respect to the community of Franklin Township and the County of Somerset, for the purpose of ensuring that our citizens, especially young persons, are fully familiar with the entire history of human experience;

Now, Therefore, Be It Resolved that the Franklin Township Board of Education hereby proclaims the month of February 2016 as “African American History Awareness Month”.

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak

A-04 Read Across America Day

Moved:

Seconded:

Whereas, the citizens of Franklin Township stand firmly committed to promoting reading as the catalyst for our students’ future academic success, their preparation for America’s jobs of the future, and their ability to compete in a global economy; and

Whereas, Franklin Township has provided significant leadership in the area of community involvement in the education of our students, grounded in the principle that educational investment is the key to the community’s well-being and long-term quality of life; and

Business**B-01 Warrants & Payrolls**

Moved:

Seconded:

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$11,765,493.74 identified in the bills list. (Exhibit B-01.a)
- b. Food Service Enterprise Fund warrants in the amount of \$284,856.79 for the month of January 2016. (Exhibit B-01.b)

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak

B-02 Transfer of Funds

Moved:

Seconded:

Approve Account Transfers No.7 for the 2015-2016 school year, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-02)

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak

B-03 Financial Reports

Moved:

Seconded:

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-03.a) (January)
- b. Report of the Treasurer (A-149) (Exhibit B-03.b) (January)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-03.c) (January)
- d. Certification of the Asst. Supt. for Business/Board Secretary (January)
- e. Food Service Fund Financial Report (Exhibit B-03.e) (January)

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak

B-04 Board of Education Monthly Certification

Moved:

Seconded:

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4) we certify that as of January 31, 2016 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak

B-05 Contract Approval *(All contracts are LEA-funded, unless otherwise noted.)*

Moved:

Seconded:

Approve the following:

- a. The purchase of technology supplies from CDW-G for Somerset Bible Baptist Christian Academy in the amount of \$487.00, using non-public funding, through Middlesex Regional Educational Services Commission, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.a)
- b. An agreement with Education Logistics, Inc. (Edulog), Missoula, MT to host all currently-licensed Edulog software products for a fee of \$13,509, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.b)
- c. A contract with Black Bear Lake Country Club, Clarksburg, NJ for the Sampson G. Smith School 5th grade field trip on June 16, 2016, as detailed in the exhibit attached hereto and made part of the minutes. Funded by SGS Student Activities Account. (Exhibit B-05.c)
- d. An agreement for licensing and maintenance fees with Educational Data Services, Inc., Saddle Brook, NJ for the 2016-17 school year at a rate of \$23,500, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.d)
- e. An agreement with Occupational Therapy Consultants, Inc., Bound Brook, NJ to provide School-Based Behavioral Services from January 1, 2016 through June 30, 2016, for a fee not to exceed \$50,000, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.e)

Direct ABA Therapy and Support	\$75.00/hour
ABA Program Development and Modifications	\$90.00/hour
Training: Family and/or Staff	\$125.00/hour
Functional Behavior Assessment Services and Report	\$1500.00

- f. A proposal from Kitchen Design Consultant Services, Goshen, NY to develop plans and provide support for changes to the Franklin Middle School cafeteria serving line in the amount of \$7,150, as detailed in the exhibit attached hereto and made part of the minutes. Funded by Cafeteria Enterprise Account. (Exhibit B-05.f)
- g. A transportation contract with Essex Regional County Educational Service Commission from July 1, 2015 - August 31, 2015 identified as Contract ERESC 03 EX YR, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.g)
- h. A transportation contract with Essex Regional County Educational Service Commission from September 1, 2015 - June 30, 2016 identified as Contract ERESC 03 F YR, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.h)
- i. A transportation contract with Somerset County Educational Service Commission from September 1, 2016 - August 31, 2017 identified as Contract SCESC-04P F YR, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.i)
- j. A competitive contract with Center for Authentic PLCs, Lexington, VA for professional development in the practice, leading and sustaining authentic PLCs and the systematic method for reviewing and responding to student and teacher data for teachers and administrative staff, for a fee of \$49,000, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.j)

B-06 Rescission of Contract with ADP, LLC

Moved:

Seconded:

Rescind the approval action of agenda item B-05 f. of December 22, 2015 awarding a contract to ADP to manage compliance with the Affordable Care Act.

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak

B-07 Award of Contract – Compliance with Affordable Care Act

Moved:

Seconded:

Award a contract to Primepoint, LLC of Mount Holly, NJ in accordance with their proposal dated January 28, 2016 to provide services for compliance with the Affordable Care Act in the amount of \$16,800, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-07)

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak

B-08 Change Order – Energy Savings Improvement Projects (ESIP) - Change Order C0-05 – WHL Enterprises – Mechanical Upgrades

Moved:

Seconded:

As recommended by the architect, approve Change Order #5 to WHL Enterprises, Inc. for various mechanical upgrades to MacAfee Road, Franklin Middle and Elizabeth Avenue Schools using \$6,345 of the General Repair Allowance thereby reducing it to zero and using \$925.90 of the Fire Stopping Allowance leaving \$24,074.10 in the allowance. There is no change to the contract total. The exhibit is attached hereto and made part of the minutes. (Exhibit B-08)

Original Contract	\$3,258,000.00
Previous Change Orders	<u>(35,000.00)</u>
Revised Contract	\$3,223,000.00
General Repair Allowance	\$25,000.00
Previous Use of Allowance	(18,654.90)
Less - Change Order 05	<u>(6,345.10)</u>
Remaining Allowance	-0-
Fire Stopping Allowance	\$25,000.00
Previous Use of Allowance	0.00
Less – Change Order 05	<u>(925.90)</u>
Remaining Allowance	\$24,074.10

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak

B-09 Change Order – Energy Savings Improvement Projects (ESIP) - Change Order #01 – Facility Solutions Group, Inc. – Lighting Replacement

Moved:

Seconded:

As recommended by the architect, approve Change Order #01 to Facility Solutions Group, Inc. to install 49 new LED fixtures in the High School Science Labs using \$13,590 of the General Repair Allowance thereby reducing it to \$36,410 of the allowance. There is no change to the contract total. The exhibit is attached hereto and made part of the minutes. (Exhibit B-09)

Original Contract	\$1,435,600.00
Previous Change Orders	<u>0.00</u>
Revised Contract	\$1,435,600.00

General Repair Allowance	\$50,000.00
Previous Use of Allowance	(0.00)
Less - Change Order 01	<u>(13,590.00)</u>
Remaining Allowance	\$36,410.00

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak

B-10 Submission of Documents to the Department of Education for Roof Replacement – Conerly Road School and Pine Grove Manor

Moved:

Seconded:

Authorize the District’s Architect of Record, Design Resources Group, Architects, to submit all required project applications and appropriate documents to the New Jersey Department of Education for the re-roofing projects at the Conerly Road School and the Pine Grove Manor School. It is understood that the district is submitting these projects to the New Jersey Department of Education for approval as Emergent projects, necessitating review as an ‘other capital project’ and the district understands there will be no funding available from the State for these projects.

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak

B-11 Appointment of Asbestos Safety Control Monitoring Firm

Moved:

Seconded:

Appoint AHERA Consultants Incorporated of Oceanville, NJ to act as an Asbestos Safety Control Monitor to provide services for the design, oversight and final air clearance in accordance with Ed Data Bid #5291, Vendor ID 4479 and in accordance with their proposal dated February 9, 2016 as follows:

Sampson G. Smith School – Classroom 102	\$ 6,700
Sampson G. Smith School – Various removal sites	\$24,105
Sampson G. Smith School – Roof Testing	\$ 3,315
Elizabeth Avenue School – Gym ceiling	\$21,760
Hillcrest School – Classroom Cove Base, VAT, Bathrooms	\$13,190
Pine Grove School – Library & Lower Classroom	\$ 1,130
Pine Grove School – Allotment – pipes behind walls	\$ 9,590
MacAfee School – Allotment – pipes behind walls	<u>\$ 9,590</u>
Total Award	\$89,380

The exhibit is attached hereto and made part of the minutes. (Exhibit B-11)

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak

B-12 Void Outstanding Checks

Moved:

Seconded:

Void the following outstanding checks in the Food Services Account:

<u>Check #</u>	<u>Amount</u>	<u>Date Issued</u>
2772	\$58.00	6/22/15
2812	\$ 2.85	6/26/15

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak

B-13 Amend Contract with E2 Project Management LLC – Civil Engineer – Elizabeth Avenue Project

Moved:

Seconded:

As recommended by the architect, award a contract to E2 Project Management LLC to prepare documentation required for submission for LEED credits involving stormwater quantity and quality control in accordance with their proposal dated February 17, 2016 in the amount of \$3,000, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-13)

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak

Curriculum and Instruction**C-01 Out of District Students, School Year 2015-2016**

Moved:

Seconded:

Approve out of district placements for students, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-01)

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak

C-02 Textbook Adoption

Moved:

Seconded:

Approve the adoption of the following textbook for Franklin High School students to commence with the 2016-2017 school year:

American Government: Roots and Reform

Publisher: Pearson – Copyright 2014

AP Government and Politics – Social Studies

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak

C-03 PARCC Participation Plan

Moved:

Seconded:

Approve the adoption of the District PARCC Participation Plan to increase compliance with the required 95% DOE participation rate for Franklin High School as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-03)

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak

C-04 ESL Adult Class

Moved:

Seconded:

Approve an ESL Adult Class pilot program for parents at Pine Grove Manor School after school hours. The class would be financed using Title III funds for bilingual education.

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak

C-05 I.D.E.A. Amendment / Carryover Funds

Moved:

Seconded:

Approve the acceptance of the I.D.E.A. 2015-2016 Amendment (Individuals with Disabilities Education Act). July 1, 2015 – June 30, 2016 as follows:

Basic	\$469,860
Preschool:	\$ 7,146

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak

Personnel

P-01 Approve FTSAA Settlement Agreement

Moved:

Seconded:

Approve the following Settlement Agreement between the Franklin Township Board of Education and the Franklin Township School Administrators Association:

Whereas, an Unfair Labor Practice Charge (“UFLP”) was filed on behalf of the Franklin Township School Administrators Association (“FTSAA”) under Docket No. CO-2016-042 wherein the FTSAA alleged entitlement to payment of additional monies for two members for the 2014-2015 school year; and

Whereas, the Township of Franklin Board of Education (hereinafter “Board of Education”) filed an Answer responding to Petitioner’s claims; and

Whereas, the matter was scheduled for an Exploratory Conference before the Public Employment Relations Commission on February 9, 2016;

Returned to open session at _____ PM.

XI. Adjournment

Moved:

Seconded:

Action to adjourn.

Danielsen LaCorte Merris Presley Seamon Stanley Steele Walton-McCleod Potosnak