

**FRANKLIN TOWNSHIP PUBLIC SCHOOLS  
PERSONNEL & NEGOTIATIONS COMMITTEE**

Wednesday, November 13, 2019

Middlebush Conference Room

6:00 p.m. – 7:18 p.m.

MINUTES

**MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS**

Franklin Township Public Schools embraces its diversity, fosters excellent educational innovation and empowers all students to achieve their highest potential.

**Personnel/Negotiations Committee**

The function of this committee shall be to propose policies for the purpose of improving and enhancing the level of competency of all district personnel including, consideration of methods of personnel evaluation, improvement of employee relations and hiring practices that are conducive to acquiring competent personnel. The committee shall also participate in the contract negotiations process of the Board of Education except when the Board President may deem it proper and necessary to establish an Ad Hoc Negotiations Committee for a pre-determined duration. The committee shall arrange through the appropriate appointed staff members to review and keep abreast of all personnel appointments, items and personnel actions.

Members of the Committee: Christine Danielsen, Chair – not present  
Ardaman Singh – present  
Dr. Michael Smith – present  
Nancy LaCorte, Board President, Ex Officio – present  
Dr. John Ravally, Superintendent of Schools – present  
Brian Bonanno, Assistant School Business Administrator, Assistant Board Secretary & Manager of Human Resource – present  
Jacqueline F. Schneider, Assistant Manager of Human Resources & Personnel Services – present

The Personnel and Negotiations Committee reviewed and/or discussed the following items:

1. Personnel Report – November 21, 2019 - #6  
The Personnel Committee reviewed and discussed the Personnel Report for November 21, 2019.
2. Job Description: Student Information and Assessment Data Specialist  
The Personnel Committee reviewed job description for Student Information and Assessment Data Specialist which will replace the current job description for Student Information Data Specialist. This job description is more descriptive of the duties and responsibilities of the position.
3. Self-Insurance Presentation – Integrity Consulting Group  
Representatives from Integrity Consulting Group reviewed and discussed a proposal for self - insured health benefits.
4. Good of the Order