



**DISTRICT GOALS 2019-2020**

- *To aid the expansion of innovative college and career readiness programs, affording students the opportunity to pursue their passions with the necessary academic and social/emotional supports to reach their fullest academic potential as measured by individual academic and cultural gains.*
- *Expand opportunities for increased emphasis and focus on Early Childhood Education.*
- *Work to support the District LRFP with an emphasis on safety/security measures, ensuring that the infrastructure supports technological advancement and provides support for academic program growth while meeting community needs.*
- *Work to further relationships with the community at large and to promote parental engagement of students attending the Franklin Township Public Schools*

**I. Action to Adopt the Agenda**

Moved:

Seconded:

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Danielsen   Desai   Merris   Potosnak   Shelton   Singh   Smith   Stanley   LaCorte

**II. Superintendent's Report**

**III. Board President's Report**

**IV. Comments From The Public** *(5 minutes per speaker – agenda items only)*

**V. Committee/Liaison Reports**

**VI. New Business**

<b>R-01 Monthly Reports</b>
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Moved:

Seconded:

Acknowledge receipt of the following reports attached hereto and made a part of the minutes:

- |                                |         |                |
|--------------------------------|---------|----------------|
| a. Principals' Reports         | October | Exhibit R-01.a |
| b. Attendance Officer's Report | October | Exhibit R-01.b |
| c. Enrollment Report           | October | Exhibit R-01.c |
| d. Emergency Drill Report      | October | Exhibit R-01.d |
| e. Suspension Report           | October | Exhibit R-01.e |
| f. HIB Report                  | October | Exhibit R-01.f |

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Danielsen   Desai   Merris   Potosnak   Shelton   Singh   Smith   Stanley   LaCorte



**A-02 Affirm Harassment, Intimidation and Bullying Decisions**

Moved:

Seconded:

Whereas, these HIB Investigation Reports indicated each reported case of Harassment, Intimidation and Bullying and the results of the investigation also known as the Superintendent's decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent's decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received; and

Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

Now, therefore be it resolved, that the Board of Education affirms the Superintendent's decisions in the cases listed in the HIB Investigation Reports previously accepted by the Board at its regularly-scheduled Board of Education meeting on October 17, 2019.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**A-03 Use of School Facilities – Fee Waiver**

Moved:

Seconded:

Pursuant to Policy and Regulation 7510/7510R Use of School Facilities, the Board of Education:

- a. Retroactively approves the waiver of applicable staffing fees pertaining to a facility use request by the Franklin Township Parks and Recreation Department for the use of Franklin Middle School at the Hamilton Street Campus on Saturday, November 2, 2019 from 7 am – 6 pm for a Pickleball Tournament.
- b. Approve a facility use request by the Rivals Football Camp to be held at Franklin High School on Saturday, May 2 and Sunday, May 3, 2020 for a fee limited to the costs associated with staffing the event. Franklin High School Booster Association to sell concessions. Detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-03.b)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**A-04 Revised Policy – 2<sup>nd</sup> Reading**

Moved:

Seconded:

Approve the second reading and adoption of the revised policy as detailed in the exhibit attached hereto and made a part of the minutes:

- Policy 5830: Student Fundraising (Exhibit A-04)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**A-05 New Policy – 2<sup>nd</sup> Reading**

Moved:

Seconded:

Approve the second reading and adoption of the new policy as detailed in the exhibit attached hereto and made a part of the minutes:

- Policy 8601 Student Supervision After School Dismissal (Exhibit A-05)

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 Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**A-06 Revised Policies – 1<sup>st</sup> Reading**

Moved:

Seconded:

Approve the first reading of the revised policies as detailed in the exhibits attached hereto and made a part of the minutes:

- a. Policy 6112: Reimbursement of Federal and Other Grant Expenditures (Exhibit A-06.a)
- b. Policy 7440 School District Security (Exhibit A-06.b)

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 Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**A-07 Saturday Bus Academy**

Moved:

Seconded:

Motion to approve the PBS funded Saturday Bus Academy. The Saturday Bus Academy is a corrective consequence that will teach, clarify, and assist students in understanding the expected bus behaviors and bus safety practices. It also provides an option to parents that avoid Student Bus Suspension for minor bus offenses.

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 Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**A-08 Special Education Settlement- revision**

Moved:

Seconded:

CORRECTION TO THE OCTOBER AGENDA- Approve the Settlement of a Special Education Agreement for Student #201742 for the 2019-2020 and 2020-2021 school years, in the amount of \$24,300 per year. LEA funded

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 Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**A-09 EAS / C.A.R.E. Dance Program**

Moved:

Seconded:

Approve a partnership with Rutgers University allowing Rutgers students enrolled in the *Students, Communities and Social Justice: Kinetic Connections* course to engage with our CARE students after school using the Kinetic Connections Dance Curriculum. There is no cost to the district and the curriculum follows NJ Standards.

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 Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte



**B-05 Contract Approval** *(All contracts are LEA-funded, unless otherwise noted.)*

Moved:

Seconded:

Approve the following:

- a. A professional service agreement with Rutgers University Behavioral Healthcare for the provision of education instruction for Franklin Township students while hospitalized during the 2019-2020 school year at a rate of \$50.58 per hour. Not to exceed \$10,000.00.
- b. A professional service agreement with EI US, LLC d/b/a LearnWell to provide bedside instruction (tutoring services) for Franklin Township students while hospitalized during the 2019-2020 school year. Rate: \$53.00 per hour. Not to exceed the amount of \$3,000.00. LEA Funded
- c. An agreement with DRG Architects for additional professional service hours on 2014 Referendum project at Elizabeth Avenue School at a cost of \$27,136.00.
- d. A quote from Dyntek, in the amount of \$159,242.00 for wiring at the new Board Administration Complex. This quote encapsulates all of the wiring and physical connectivity, including:
  - Wiring for data connections in offices
  - Wiring for phones
  - Data closet wiring
  - Trenching and fiber to connect the buildings
  - Physical data cabinets
  - Wireless access point installation and tuning
- e. An agreement with Buyboard, a National Purchasing Cooperative, to allow the district to acquire goods utilizing their services at no cost to the district.
- f. An agreement with DMR Architects to provide architectural services in connection with the Security Vestibule Phase 1 project at Hillcrest and Franklin Park Schools at a cost of \$28,000.00. (Exhibit B-05.f)
- g. Policies with Worth Ave Group for insurance for the district Chromebooks 1:1 program at Franklin Middle School @SGS, Franklin Middle School @HSC and Franklin High School, to be paid with LEA Funds not to exceed \$30,000.00.
- h. A professional service contract with Preferred HHC & Nursing Services Inc. to provide 1:1 nursing services for Franklin Township students from July 2019 - June 2020.  
Rate: \$58.00/hour – RN  
\$53.00/hour - LPN  
\*Additional amount of \$200,000.00 needed, not to exceed the total amount of \$325,000.00. LEA Funded
- i. A renewal with Frontline Technologies for the Employee Evaluation Management with Danielson 2011/2013, and Learning and Collaboration Resources, at a cost of \$55,320.22. (Exhibit B-05.i)
- j. The purchase of technology supplies from CDW-G for Saint Matthias School in the amount of \$12,371.34 using non-public funding, through Educational Services Commission of New Jersey, as detailed in the exhibit attached hereto. (Exhibit B-05.j)

- k. A contract with Fuel Education LLC ("FuelEd"), for two prorated Middlebury Interactive site licenses, training, and initial enrollment support, at a cost of \$18,934.24. (Exhibit B-05.k)
- l. The purchase of security supplies from CDW-G for Cedar Hill Prep School in the amount of \$7,496.50 using non-public funding, through Educational Services Commission of New Jersey, as detailed in the exhibit attached hereto. (Exhibit B-05.l)
- m. The purchase of security supplies from CDW-G for Cedar Hill Prep School in the amount of \$4,463.94 using non-public funding, through Educational Services Commission of New Jersey, as detailed in the exhibit attached hereto. (Exhibit B-05.m)
- n. A contract with Suburban Transit for transportation from FMS@Hamilton and FMS@SGS to Hershey Park, Pennsylvania, on June 4, 2020, at a cost of \$16,950.00. (Exhibit B-05.n)

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 Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

#### **B-06 Nonpublic State Aid**

Moved:

Seconded:

Pursuant to N.J.S.A. 18A:46A-2(b), approve the acceptance of additional Chapters 192/193 nonpublic state aid for the following programs:

- Supplementary Instruction - \$3,693.00

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 Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

#### **B-07 Approval & Award of Self Insurance – Group Medical and Prescription Drug Benefits**

Moved:

Seconded:

Whereas, the Franklin Township Board of Education currently offers Medical and Prescription Drug Coverage to its' employees through Aetna Health, and;

Whereas, Per N.J.S.A. 40A:6.1(b) Integrity Consulting Group, the Board's health insurance broker, has received self-insured quotes on Administrative Services and Stop Loss plans on behalf of the Board of Education from Aetna and Symetra, and;

Whereas, the quoted ASC and Stop Loss rates received from Aetna Health and Symetra are less expensive than the quotes from other carriers for the period January 1, 2020 through December 31, 2020, and;

Whereas, by virtue of N.J.S.A. 40A:11-5 (1)(a)(ii) and N.J.S.A. 40A:11-5 (1)(m), employee medical benefits are considered extraordinary unspecified services. Now, Therefore, be it Resolved, by the Franklin Township Board of Education, the Medical and Prescription Drug Plans be effective January 1, 2020 through December 31, 2020 with Aetna Health for Administrative Services and Symetra for Stop Loss, and;



Be it Further Resolved that a certified copy of this Resolution be forwarded to Integrity Consulting Group and that the School Business Administrator be directed to execute contracts with the insurance carriers for plans detailed above. (Exhibit B-07)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

## **B-08 Change Orders**

Moved:

Seconded:

### **a. Change Order #02 – Security Upgrades at FHS and FMS@Hamilton- Cypreco Industries, Inc.**

As recommended by DRG Architects, the architect for the Security Upgrades at Franklin High School and Franklin Middle School project, approval is granted for the following change order as presented by DRG on behalf of Cypreco Industries, Inc..

- Credit for Unused General Allowance - FMS@HSC - (\$27.00)  
FHS - (15,000.00)

Original Contract	\$ 521,823.00
Previous Approved Change Orders	\$ 0.00
Contract Amount Prior to Change Order	\$ 521,823.00
Change Order #02	\$ (15,027.00)
New Contract Amount	\$ 506,796.00

### **b. Change Order #04 - Interior Alterations and Selective Demolition at Consolata Community Center - Catcord Construction**

As recommended by SSP Architects, the architect for the Interior Alterations and Selective Demolition at Consolata Community Center project, approval is granted for the following change order as presented by SSP on behalf of Catcord Construction.

COP#7: \$5,156.90

- Provide additional length of fence and larger concrete pad for revised unit RTU-1 per previous change Order #1.
- \$2,365.10 to be billed against the General Repair Allowance
- \$2,791.80 to be ADDED to the Contract.

COP#8: \$2,109.50

- Provide metal stud partition in room 120B which was removed by prior abatement work.
- \$2,109.50 to be ADDED to the Contract.

COP#9: \$11,316.64

- Provide card readers, associated hardware, and access control power supply at doors 124B, 110B, and 104B.
- \$11,316.64 to be ADDED to the Contract.



**B-10 Donation**

Moved:

Seconded:

Approve the donation of two old Dell computer carts to the Franklin Food Bank. The carts are located at Franklin High School. The Franklin Food Bank staff will arrange pick up.

Cart serial numbers are: CN-0TWTG9-14941-4BL-C820 CN-0TWTG9-14941-4BL-C821

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**B-11 Disposal**

Moved:

Seconded:

Approve the disposal of Library Books located at the FMS @ Hamilton Campus.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**B-12 Preschool Plan 2020-2021**

Moved:

Seconded:

Approve the submission of the preschool education plan and budget worksheet in the amount of \$6,881,563.00 to the New Jersey Department of Education for the school year 2020-2021, as detailed in the exhibits attached hereto and made a part of the minutes. (Exhibit B-12.a and Exhibit B-12.b)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**B-13****Voluntary Retirement & Annuity Services**

Moved:

Seconded:

**WHEREAS**, Franklin Township BOE has established a retirement plan (the "Plan") under Section 403(b) of the Internal Revenue Code of 1986, as amended (the "Code");

**WHEREAS**, Franklin Township BOE is a public teaching institution with a faculty, curriculum and enrolled students;

**WHEREAS**, in accordance with the Internal Revenue Service final regulations under Section 403(b) of the Code, the Franklin Township BOE has adopted a written plan that meets the requirements of the final regulations under Section 403(b) of the Code; and

**WHEREAS**, Franklin Township BOE (desires to add Voya Retirement Insurance and Annuity Company ("VRIAC") as a vendor approved to receive contributions and contract exchanges under the Plan;

**BE IT RESOLVED THAT:** the Board of Franklin Township BOE authorizes Franklin Township BOE to amend the Plan to permit Voya Financial® as an approved vendor under the Plan to receive contributions and contract exchanges under the Plan.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

<b>Curriculum and Instruction</b>
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**C-01 Out of District Students: School Year 2019-2020**

Moved:

Seconded:

Approve out of district placements for students, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-01)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**C-02 Field Trip Destinations**

Moved:

Seconded:

Whereas, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

Resolved, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

Resolved, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-02)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**C-03 Field Trip Applications *(Involving overnight, over 150 miles, or air travel)***

Moved:

Seconded:

Approve the following field trip application:

- Retroactively approve Franklin High School J.R.O.T.C. field trip to Fort Dix, NJ, October, 25-27 2019 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-03.a)
- Franklin High School Model UN Club to attend the 2019 Rutgers University Model United Nations Conference at the Hyatt Hotel in New Brunswick NJ, December 5 - December 7, 2019 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-03.b)
- Franklin High School Model UN Club to attend the 2020 National High School Model United Nations Conference at the Manhattan Time Square Hotel in NY, March 4 - March 7, 2019 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-03.c)

- Franklin High School Model UN Club to attend the 2020 National High School Model United Nations Conference at the Downtown Marriott Hotel, Philadelphia, PA, January 30 through February 02, 2020 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-03.d)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

#### **C-04 FHS & FMS Winter Athletic Schedules**

Moved:

Seconded:

Approve Franklin High School and Franklin Middle School winter athletic schedules for 2019-2020 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-04)

(Please note: schedules are subject to change.)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

#### **C-05 Mentoring Program**

Moved:

Seconded:

Approve a partnership between the District and Middle Earth, a non-profit community based agency working with adolescents, allowing Middle Earth employees to provide mentoring services to Franklin Middle School students, at either campus, during the school day. Students are recommended to participate in this program by teachers and administrators, in conjunction with the District Student Assistance Coordinators, and participate with parental permission. No cost to the District.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

#### **C-06 Submission of NJQSAC Updated I&P District Performance Review for 2019-2020**

Moved:

Seconded:

Approve submission of revised New Jersey Quality Single Accountability Continuum (NJQSAC) I&P District Performance Review (DPR) for the 2019-2020 school year to the New Jersey Department of Education as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-06)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

#### **C-07 Motion to Approve New Course**

Moved:

Seconded:

Approve the following course proposal as an elective for Fine, Visual & Performing Arts to commence with the 2020-2021 school year:

- Introduction to Jewelry Design, Grades 9-12

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**C-08 Motion to Approve New Language Program**

Moved:

Seconded:

Approve new Language Program to commence with the 2019-2020 School Year:

- Middlebury Interactive Digital Language Program

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**C-09 Motion to Apply for a Grant**

Moved:

Seconded:

Approval to apply for NJDOE Grant: The grant enables the district to fund course design, material and professional development for high school Computer Science courses.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**C-10 Motion to Apply for a Grant**

Moved:

Seconded:

Approval to apply for the following gardening grants to support the creation of a student experiential learning garden at Pine Grove Manor School:

- *Youth Garden Grant*: This grant would enable students to plan an outdoor classroom to be used for learning about the science of gardening and nutrition.
- *Whole Kids Foundation Garden Grant*: This grant would enable students to learn garden science lessons.
- *FTEA FAST Grant*: This grant would enable students to plan for, grow, and harvest vegetables that can be donated to the Franklin Food Bank.

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**C-11 Motion to Approve Math Textbook Pilot**

Moved:

Seconded:

Approve Math Textbook Adoption pilot, for Grades 3-5, beginning in November and concluding March, 2020. The purpose is to determine the textbook selection for purchase in 2020-2021 School Year. Pilot Textbooks include:

Title: Ready Classroom Mathematics  
Grades: 3-5  
Publisher: Curriculum Associates, LLC

Title: Into Math  
Grades: 3-5  
Publisher: Houghton Mifflin Harcourt  
Date Published: 2019

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

## Personnel

### **P-01 Abolish a Position**

Moved:

Seconded:

As recommended by the Superintendent of Schools, abolish the following position:

- Student Assessment Data Specialist

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

### **P-02 Create a Position**

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the creation of the following new positions:

- Student Information and Assessment Data Specialist

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

### **P-03 New Job Description**

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve the following new job descriptions as detailed in the exhibit attached hereto and made a part of the minutes:

- Student Information and Assessment Data Specialist (Exhibit P-03)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

### **P-04 Personnel Report No. 6, dated November 21, 2019**

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No.6 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit P-04)

Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

**VII. Comments From The Public** *(5 minutes per speaker – any topic)*

**VIII. Good of the Order**

**Note:** Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

**Alternate Location**

**Confidential Session** *(if deemed necessary)*

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

                                                                                                    
Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte

Returned to open session at \_\_\_\_\_ PM.

**IX. Adjournment**

Moved:

Seconded:

Action to adjourn.

                                                                                                    
Danielsen Desai Merris Potosnak Shelton Singh Smith Stanley LaCorte