

# Franklin Township Board of Education

1755 Amwell Road  
Somerset, NJ 08873

(732) 873-2400 x 509

Date: \_\_\_\_\_



To the parent(s)/guardian of: First name last name please!!!

Your child's English level of level was measured using the test MODEL or ACCESS? Based on this score, the information from the initial interview and the available academic records for your child, we are pleased to inform you that your child will receive instruction in the following program(s) which are designed to help your child to learn English and meet academic standards:

\_\_\_\_\_ **ESL (English as a Second Language):**  
Program designed to help students improve their abilities to read, write, listen and to speak in English

\_\_\_\_\_ **Bilingual Program:** \_\_\_\_\_ **Full time** \_\_\_\_\_ **Part time**  
Program designed to help students continue to learn content in native language until they acquire sufficient English to be placed in an all English speaking classroom.

If your child has an Individualized Education Program (IEP), improvement in his/her ability to speak, read, and write in English will help meet the objectives of their IEP.

Multiple criteria are used in making determinations regarding when a student no longer needs program services. These criteria include level of English Proficiency as measured by the ACCESS for ELLs, academic progress and teacher recommendation.

Although our formal recommendation to you is to take full advantage of these services, you have the right to decline them. In order to do so, you must do so in writing within 10 days of the receipt of this letter or by contacting me at the number listed above.

If you have any questions, please contact Teacher name at school

Respectfully,

Julie A. Ochoa  
Supervisor of ESL/Bilingual Programs, K-12