

**Rutgers Recreation
Facility Use Agreement**

This agreement is made between Kimberly Kenny and John Calavano, representing the Franklin High School Swim Team, and Rutgers Recreation according to the terms and conditions listed below. This agreement is considered an exact understanding of the needs of the renting group and the services Rutgers will provide. Rutgers Recreation reserves the right to deny any request made beyond these terms or to charge additional fees for such request. Rutgers Recreation also reserves the right to charge additional fees for services, which must be put in place during the course of the event to insure safety and security.

Principal Parties

Sponsoring Group:

Franklin High School
Health, Physical Education and Athletics Department
500 Elizabeth Avenue
Somerset, NJ 08873
732-302-4200 ext. 6403
FAX: 732-302-4209
pcullen@franklinboe.org

Group Representative:

Kimberly Kenny and John Calavano shall act as official representatives of the sponsoring group and shall be responsible for providing Rutgers with accurate information regarding the size and scope of the meet and the specific needs of the sponsoring group.

Recreation Representative:

Paul Goncalves shall act as the representative for Rutgers University Recreation and be responsible for implementing the terms of this agreement as written.

Paul Goncalves
Rutgers Recreation
130 College Avenue, Room 105
New Brunswick, NJ 08901
732-932-8204
Fax: 732-932-9445
Paul.goncalves@rutgers.edu

Event Dates and Schedule

**Event Dates
And Times:**

Cook/Douglass Recreation Center Pool

Regular After-School Practice

2:45 p.m. to 4:15 p.m. on the following dates:

November 18, 19, 20, 21, 25, 26, 2013

December 2, 3, 5, 10, 12, 13, 16, 17, 19, 20, 2013

January 2, 3, 6, 7, 9, 10, 13, 14, 17, 21, 23, 24, 27, 28, 30, 2014

Cook/Douglass Recreation Center Pool

Early Practice

1:00 p.m. to 2:30 p.m. on the following dates:

November 27, 2013

December 9, 2013

College Avenue Gym Pool

Regular After-School Practice

2:45 p.m. to 4:15 p.m. on the following dates:

November 15, 22, 2013

December 6, 2013

January 31, 2014

College Avenue Gym Pool

Half Day/Early Practices

9:00 a.m. to 10:30 a.m. on the following dates:

December 26, 27, 30, 31, 2013

Swim meets at the College Avenue Gym Pool

3:00 p.m. to 5:30 p.m. on the following dates:

December 11, 2013 - Somerville

January 16, 2014 - Union

January 22, 2014 - Phillipsburg

TBD - Bernards

TBD - Rutgers Prep

Facilities and Setup

Facilities:

Rutgers Recreation shall provide the College Avenue Gym Pool, the Cook/Douglass Recreation Center Pool, the Recreation locker rooms and restrooms. It is understood that no other portion of the facility is open to the participants or sponsoring group personnel.

Logistics

- Number of Participants:** The number of participants will be limited to a maximum of 100.
- Supervision:** Rutgers Recreation shall provide a building manager and lifeguards. The sponsoring group will provide adult supervision while participants change in and out of swimwear in both the men's and women's locker rooms and on the pool deck.
- Child Protection Policy:** Rutgers Recreation is concerned about the safety and well being of children. This includes children who participate in programs that rent our facilities. As a sponsor of one of these programs, we want to make sure you understand our commitment to preventing child abuse in all of its forms and our expectations of you as a renter.
- Protecting children is a responsibility we all share. We need to be aware of the signs of child abuse and what we are obligated to do so according to the law. Our professional staff and student employees have been trained to recognize the signs of abuse and neglect and to report it. We expect that you will join us in this effort.
- All rental groups are expected to comply with the supervisory guidelines listed in the attached Child Abuse Prevention Statement. As the group representative, we ask that you read these guidelines, initial every point and sign confirming you understand them and agree to your group's compliance.
- Parking:** Parking for the school bus will be available in Lot #30 at the College Avenue Gym and Lot #76 at the Cook/Douglass Recreation Center. Anyone coming in other vehicles may need to go to Rutgers Parking and Transportation to obtain a daily parking permit. The client will notify all participants that cars may not be parked illegally, and, to do so, risks towing and fines.
- Additional Items:** Glass containers are not permitted on Rutgers University property.
- Property Damage:** In addition to payment for use of facilities, the Client shall also be responsible for reimbursement to Rutgers for any and all loss or damage of equipment or other Rutgers property used by the client's agents, employees, patrons, guests or any person admitted to said premises by the client.

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The University accepts no responsibility whatsoever for any property brought to the facilities or the campus by the client or participants and the University hereby expressly is relieved and discharged from any and all liability for any loss, damage or destruction of such property.

Insurance, Fees and Charges

Fees: The service fee is **\$9,770.50**. This is inclusive with the following exceptions:

- 1) Conditions require police staffing.
- 2) Exceeding time limit.
- 3) Property damage.
- 4) Exceeding participant limit of 100.

Payment Terms: Payment in full must be received by Rutgers Recreation upon receipt of this contract.

NOTE: The contract number must be listed on your check. If you are paying for more than one event on one check, please make sure to list all contracts being paid on that check.

Should the client fail to make the required payment pursuant to this agreement, they will not be permitted to use the facility.

Cancellation: If it becomes necessary for the reserving party to cancel their reservation, a written request for cancellation must be provided to the Director of Operations at least two weeks prior to the reserved date. A "no-show" at the scheduled time of the reservation will result in loss of payment.

Lightning Policy: It is Rutgers Recreation policy that, upon activation of the lightning detection system, all swimmers be removed from the pool and pool decks until the all-clear is announced. In the event that a lightning storm results in the cancellation of an event prior to it's start, the event can either be rescheduled or the sponsor is welcome to a refund. In the event that an event is delayed due to lightning, no additional charges will be levied. However, please note that no swimming shall begin after 10:00PM.

Insurance: The client must provide a Certificate of Insurance in the amount of \$2,000,000.00, naming Rutgers, the State University, as additional

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insured and be deemed as primary coverage. This must be presented to Rutgers Recreation upon receipt of this contract, or the reservation will be cancelled.

NOTE: The contract number must be included on the certificate of insurance.

Signed contract, payment and certificate of insurance should be submitted to Claire Bien, Rutgers Recreation, College Avenue Gym, 130 College Avenue, Room 105, New Brunswick, NJ 08901.

AGENCY

RUTGERS UNIVERSITY RECREATION

Name Print John Calavano

Name Print Diane Bonanno - Executive Director

Signature _____

Signature Diane Bonanno

Date _____

Date 11/1/13