

**MINUTES  
ACTION MEETING OF THE BOARD OF EDUCATION  
FRANKLIN TOWNSHIP PUBLIC SCHOOLS  
FRANKLIN MIDDLE SCHOOL LIBRARY/CAFETERIA  
DECEMBER 19, 2013 – 6:35 PM**

**CALL OF ROLL**

Mr. Richard E. Arline  
Mr. Delvin Burton  
Mr. Thomas J. Lewis - absent  
Mrs. Eva M. Nagy, Vice President  
Dr. Julia Presley, President

Mr. Richard Seamon  
Ms. Keisha Smith-Carrington – arrived at 6:40 PM  
Mr. Robert T. Trautmann  
Mrs. Betty Whalen - absent

Mr. Edward Q. Seto, Superintendent of Schools  
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary - absent  
Ms. Eveny Pagán, Assistant Superintendent for Curriculum & Instruction  
Ms. Lynne Crawford, Director of Pupil Personnel Services – arrived at 7:42 PM  
Mr. Orvyl Wilson, Director of School Management – arrived at 7:42 PM  
Mrs. Maureen Manning, Assistant Business Administrator – arrived at 7:42 PM  
Mr. Brian Bonanno, Manager of Administrative Services

And 27 Members of the Public

**PLEDGE OF ALLEGIANCE** – Mr. Trautmann led the Board in the pledge.

**MOMENT OF SILENCE**

**OPEN PUBLIC MEETINGS ACT STATEMENT**

Mr. Bonanno read the following statement:

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on August 23, 2013 and December 6, 2013. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

Mrs. Nagy read the following statement:

**MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS**

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

**DISTRICT GOALS**

**CURRICULUM AND INSTRUCTION:** *To develop and implement a comprehensive assessment program designed to meet the needs of all students through the use of formative and summative assessments aligned to the common core standards and integrated into instruction.*

**COMMUNICATIONS AND PUBLIC ENGAGEMENT:** *To promote community engagement and effective communication to and from all stakeholders.*

**CULTURE AND CLIMATE:** *To continue the District’s efforts to safeguard students and staff, enhance the culture and environment of our schools and improve relationships among and between students; staff; parents/guardians; and the community that promote respect, motivation for learning and creativity in and for our students.*

***FACILITIES:*** Utilizing the District's 2011-2021 Long-Range Facilities Plan, finalize a building program (including application for state grants and outside funding sources) that will enhance and improve the District's delivery of education to all students; provide additional classroom space to address the projected enrollment growth over the next several years; address critical maintenance issues in all existing facilities and consider potential changes to the delivery of education.

## **I. Action to Adopt the Agenda**

Moved: Mr. Trautmann

Seconded: Mr. Burton

<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>
Arline	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Dr. Presley

## **Confidential Session – Library**

Moved: Mrs. Nagy

Seconded: Mr. Burton

Motion to adjourn to confidential session at 6:37 PM to conduct a grievance hearing. Minutes of the confidential session will be made public when the reason for confidentiality no longer exists.

<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>
Arline	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Dr. Presley

Returned to open session at 7:42 PM in the Cafeteria.

Reconvening roll call – All board members were present, with the exception of Mr. Lewis and Mrs. Whalen.

## **II. Superintendent's Report**

My report tonight is a summary of the progress made so far this year in two of the four District Goal areas under my supervision. Progress on the other two goals will be reported out in January. I would like to thank my staff for their hard work in completing all tasks and activities to date.

In the area of communications and public engagement, we have recently published our first on-line newsletter of the school year. Focus on Franklin is posted on the district and school-based websites. Several paper copies are also available in the main offices of the schools.

Our Did You Know campaign celebrating positive news about our students, staff and programs continues. Our Board President has been reporting out on Did You Know items at our board meetings and slides have been appearing on district television. We have been able to work with the new Franklin Reporter and Advocate news site and have had several stories posted on that site. At the beginning of the school year, there was a presentation to the board on activities which occurred over the summer. Earlier tonight before the public session began, a slide show was provided here in the cafeteria featuring photos of recent events in the schools. Slide shows of this type will be shown before the board's action meetings.

We have begun efforts to increase public engagement with the use of our on-line volunteer survey. Earlier this year, Pine Grove Manor School partnered with volunteers from Point Community Church to rejuvenate the garden. Recently, the Italian American Club from the Canal Walk Community generously contributed to the holiday meal prepared by the students at the Vocational School and enjoyed by our alternative program students. This meal was served in conjunction with a presentation by the vocational school staff.

Finally, we look forward to helping our families “get connected” in the new year, by creating Genesis accounts if they do not already have access and by registering for email alerts so that they will be notified when our websites are updated.

In the goal area of culture and climate, I am very proud to report that our Alternative Education Program – Road to Success has been up and running since September of this year. The program, which is running at near capacity level, has two 8th grade students and 25 students in grades 9 – 12, who report to Franklin Middle School from 3:00 – 7:15 PM each week day. The program has its own section on the district website with newsletters that document the work of the program’s students and staff.

Last week the Board Advisory Committee on Social Justice and Social Responsibility concluded their work and reported on their recommendations. These included a survey on the current school climate; providing access to training for parents and students on issues such as socially responsible behaviors; and working with existing organizations in the community. Our next step is for administration to review these recommendations and determine which, if any, we can implement during this school year and which should be considered in budget discussions for the next school year.

Finally in the area of Climate and Culture, preliminary work has begun on providing safe restraint training to our staff members. Our current policy language and sample policies in this area have been reviewed by administration and will be discussed with the Policy and Safety and Security Committees shortly. Budgetary considerations for turnkey training have been reviewed for the next school year.

Phone service at Franklin High School has been interrupted since yesterday. The technician and service provider have been working on the problem. As of this afternoon new parts were being located. We hope to have service restored soon.

As you may be aware, Atlantic Express, which currently provides transportation for a large majority of our bus routes, has filed bankruptcy. It appears as though portions of the company will be sold off. As of earlier today, the court has agreed to allow the current manager of the terminal which provides service to our district, to continue to run the terminal and the routes for Atlantic Express, pending the sale of that property. It is expected that the final sale of the terminal and the equipment which services our bus routes will be completed in January. Today the board will vote to approve payment of the December Atlantic Express bill and will most likely be asked to recognize the new owner through board action early next year. The court’s decision will provide for uninterrupted service by Atlantic Express pending the contract with the new owner. Had the court not allowed for service to continue pending the sale of the property, we were ready to seek emergency bids for the bus routes involved. I will keep you updated as additional information becomes available.

### **III. Board President’s Report**

#### **Did You Know?**

##### **Franklin High School**

Franklin High School is pleased to announce that 673 students are being recognized for their exceptional academic progress during the first marking period. Four (4) students have been designated Principal’s Honor Roll. These students have earned all course grades of 97% or higher. Eighty-eight (88) students have been designated Distinguished Honor Roll. These students have earned all grades of 91% or higher. Five hundred eighty-one (581) students have been designated Honor Roll for earning all grades of 80% or higher. The total number of scholars recognized is 673. This is 32% of the total high school population.

##### **Franklin High School Instant Decision Days**

On December 3, 2013, Franklin High School Guidance and Counseling Office organized a college instant decision day with Saint Peter’s University. Sixteen (16) high school seniors participated in the event by remitting a college application and standardized test scores. They then met for a face-to-face interview with an Admissions Officer. Of the 16 applicants, 9 were provided with admittance to the university. In addition, each student was awarded a scholarship should they choose to attend Saint Peter’s in the fall of 2014. Scholarship total amount is \$172,000.

The FHS Guidance Department is also pleased to announce the instant admission of seven (7) of our seniors to William Paterson University on Monday, December 9th during their Instant Decision Day.

#### **Kristen Seggio**

Franklin High School Junior, Kristen Seggio, daughter of Terri Seggio, teacher and director of SGS musical productions, is a member of the Madrigals, as well as other music and dance groups at the high school. Last weekend she performed at the Bitter End in NYC as part of a Teen Pop Tour after winning a contest "Pop Star to Watch".

#### **Shadows Program**

Franklin High School's Anti-Bullying Performance piece has been invited to once again co-host a second Anti-Bullying conference this year at the Kean University campus. The date is booked for Wednesday, February 26th from 10:00 AM – 3:00 PM.

### **IV. Comments From The Public** *(5 minutes per speaker - any topic)*

The meeting was opened for public comments on a motion by Mr. Burton, seconded by Mr. Seamon. All board members were in agreement.

Jessie Lindsay spoke about substitute teachers and questioned if Myra Mitchell was suspended for exercising her freedom of speech.

Michelle and Brian Redd expressed their frustration about an 11/21/13 late bus incident. They asked numerous questions about the incident and the officers involved.

Katie Van Why spoke about SGS and FHS cheerleading and the recent championship victory.

Bill Connell spoke about the field hockey dinner and congratulated Coach Cullen on a great job. He also gave kudos to Jim Bevere for being a great and caring Principal. Mr. Connell expressed sadness to see Mr. Seto go and asked the board to think about who they choose as a leader.

Lonnie Davis thanked Mr. Seto for meeting with them to discuss substitute teacher pay. She requested that the board seriously consider the pay rate for subs and the jobs that they do.

Fern Shegoski expressed her thanks to Mr. Seto for meeting with them to discuss substitute teacher pay and for adding their names to the phone list. She requested that the Finance Committee find other options to save money.

Anna Boardman spoke about privatizing the paraprofessionals and how the district re-visits this issue year after year. She described her day and feels she is a part of her students' family.

Mary Hawkins thanked the board members for their service, especially the Board President, and thanked them for their efforts.

Motion to close the public portion of the meeting at 9:20 PM by Mr. Trautmann, seconded by Mr. Burton. All board members were in agreement.

### **V. New Business**

#### **R-1 Monthly Reports**

#### **M-1 Minutes of Board Meetings**

Moved: Mr. Seamon

Seconded: Mr. Trautmann

## R-1 Monthly Reports

Acknowledge receipt of the following reports, attached and made a part of the minutes:

a.	Principals' Reports	November	Exhibit R-1.a
b.	Attendance Officer's Report	November	Exhibit R-1.b
c.	Enrollment Report	November	Exhibit R-1.c
d.	School Safety Report ( <i>Fire Drills, Lockdowns, Evacuations, etc.</i> )	November	Exhibit R-1.d
e.	Suspension Report	November	Exhibit R-1.e

## M-1 Minutes of Board Meetings

Approve the minutes of the following meetings of the Franklin Township Board of Education:

a.	November 14, 2013	Work Session	Exhibit M-01.a
b.	November 14, 2013	Confidential	Exhibit M-01.b
c.	November 21, 2013	Action	Exhibit M-01.c
d.	November 21, 2013	Confidential	Exhibit M-01.d

<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes/Abs</u>	<u>Absent</u>	<u>Yes</u>
Arline	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Dr. Presley

Mr. Trautmann abstained on Resolution M-01.b.

## Administration

- A-01 Travel & Related Expense Reimbursement**
- A-02 Affirm Harassment, Intimidation and Bullying Decisions**
- A-03 Approve Internet Search Engines**
- A-04 Bylaw Revisions – 2nd Reading & Adoption**
- A-05 Policy Revisions – 2nd Reading & Adoption**

Moved: Mr. Trautmann      Seconded: Mr. Burton

### **A-01 Travel & Related Expense Reimbursement**

Adopt the following resolution:

Whereas, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

Whereas, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

Whereas, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

Resolved, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

Resolved, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-01)

**A-02 Affirm Harassment, Intimidation and Bullying Decisions**

Whereas, the Franklin Township Board of Education has received and accepted HIB Investigation Reports at its regularly scheduled Board of Education meeting on December 12, 2013; and

Whereas, these HIB Investigation Reports indicated each reported case of Harassment, Intimidation and Bullying and the results of the investigation also known as the Superintendent's decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent's decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received; and

Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

Now, therefore be it resolved, that the Board of Education affirms the Superintendent's decisions in the cases listed in the HIB Investigation Reports previously accepted by the Board at its regularly-scheduled Board of Education meetings on December 12, 2013.

**A-03 Approve Internet Search Engines**

Approve the use of the following internet search engines to assist in evaluating candidates for employment in accordance with Regulation No. 4111R - Recruitment, Selection and Hiring of Professional Staff; and Regulation No. 2130R - Administrative Staff:

- a. Bing
- b. Google
- c. Yahoo

**A-04 Bylaw Revisions – 2nd Reading & Adoption**

Approve the second reading and adoption of revisions to the following Bylaws as detailed in the exhibits attached hereto and made a part of the minutes. (Revisions to reflect current law.)

- a) Bylaw No. 9111      Qualifications (Exhibit A-04.a)
- b) Bylaw No. 9114      Resignation/Removal From Office (Exhibit A-04.b)

**A-05 Policy Revisions – 2nd Reading & Adoption**

Approve the second reading and adoption of revisions to the following Policy as detailed in the exhibit attached hereto and made a part of the minutes.

Policy No. 1315 Distribution of Materials to Pupils and Staff (Exhibit A-05)

<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes/No</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>
Arline	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Dr. Presley

Ms. Smith-Carrington voted no on Resolution A-02.

<b>Business</b>
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**B-01 Warrants & Payrolls****B-02 Transfer of Funds****B-03 Financial Reports****B-04 Board of Education Monthly Certification****B-05 Contract Approval****B-06 Acceptance and Adoption of Audit for Fiscal Year June 30, 2013****B-07 Approval of Corrective Action Plan****B-08 Change Orders****B-09 Procurement of Goods and Services Through State Agency and Cooperative Purchasing Programs for the 2013-2014 School Year****B-10 School Facilities Projects**

Moved: Mr. Trautmann

Seconded: Mr. Burton

**B-01 Warrants & Payrolls**

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$11,828,863.32 identified in the bills list. (Exhibit B-01.a)
- b. Food Service Enterprise Fund warrants in the amount of \$224,472.16 for the month of November 2013. (Exhibit B-01.b)

**B-02 Transfer of Funds**

Approve Account Transfers No. 5 for the 2013-2014 school year, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-02)

**B-03 Financial Reports**

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-03.a) (November)
- b. Report of the Treasurer (A-149) (Exhibit B-03.b) (November)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-03.c) (November)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-03.d) (November)
- e. Food Service Fund Financial Report (Exhibit B-03.e) (November)

**B-04 Board of Education Monthly Certification**

Pursuant to N.J.A.C. 6A:23A-16.10(c)4 we certify that as of November 30, 2013 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

**B-05 Contract Approval (All contracts are LEA-funded, unless otherwise noted.)**

Approve the following:

- a. An agreement with Lifetouch NSS, Phillipsburg, NJ to provide school pictures for Franklin Middle School students for the 2014-2015 school year, funded by students, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.a)
- b. A Facility Use Agreement with Rutgers Recreation for the College Avenue Gym Pool, the Cook/Douglass Recreation Center Pool, the Recreation locker rooms and restrooms from November 18, 2013 – January 31, 2014, for a fee of \$9,770.50, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.b)
- c. A contract with Apex Learning Digital Curriculum Solutions, Seattle, WA to provide digital curriculum and related services from July 1, 2014 through June 30, 2015 in the amount of \$21,700, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.c)
- d. A *revised* transportation contract renewal with Atlantic Express of New Jersey, Inc., New Brunswick, NJ from September 1, 2013 – June 30, 2014 identified as Contract AE02-08P *This contract was previously approved at the June 25, 2013 board meeting under Contract No. AE02-12P.*
- e. A quoted transportation contract with Atlantic Express of NJ, New Brunswick, NJ from December 2, 2013 to March 6, 2014 identified as Contract AE14-14P, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.e)
- f. An agreement to participate as a member in the Central Jersey Program for Diverse Recruitment (C.J.P.R.I.D.E) for the 2013-2014 school year for a fee of \$300.00, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05.f)
- g. A contract with Black Bear Lake Country Club, Millstone Township, NJ for the Franklin High School 2014 senior class trip on May 29, 2014, as detailed in the exhibit attached hereto and made part of the minutes. Funded by FHS Student Activities Account. (Exhibit B-05.g)
- h. A contract with the Imperia on Easton, Somerset, NJ for the Yearbook Signing Dinner to be held on June 10, 2014 as detailed in the exhibit attached hereto and made a part of the minutes. Funded by FHS Student Activities Account. (Exhibit B-05.h)

**B-06 Acceptance and Adoption of Audit for Fiscal Year June 30, 2013**

Accept the financial audit and synopsis of the 2012-2013 school year as prepared by the firm Lerch, Vinci & Higgins, Fair Lawn, NJ. The audit synopsis, as detailed in the exhibit attached hereto and made a part of the minutes. (The complete Comprehensive Annual Financial Report and Management Report are on file in the office of the Board Secretary.) (Exhibit B-06)

**B-07 Approval of Corrective Action Plan**

Approve an audit corrective action plan for the remediation of recommendations noted in the financial audit of the 2012-2013 school year, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-07)



**B-08 Change Orders**

- a. Ratify the approval of Change Order No. 2 to Open System Integrators, Inc., Manalapan, NJ, for new electric strikes/devices at various locations and an additional card reader at MacAfee Road School for a total amount of \$16,762.00, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-08.a)
- b. Ratify the approval of Change Order No. 8 to ModSpace, Woodbridge, NJ, for four Change Order Requests (COR), #016, 018, 022 and 025 for a total amount of \$36,290.52, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-08.b)

**B-09 Procurement of Goods and Services Through State Agency and Cooperative Purchasing Programs for the 2013-2014 School Year**

Whereas, Title 18A:18A-10 and 18A:18A-11 provide that a Board of Education, without advertising for bids or after having rejected all bids obtained pursuant to advertising, therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property and school districts, municipalities and counties; and

Whereas, the Franklin Township Board of Education has the need, on a timely basis, to procure goods and services utilizing these contracts; and

Whereas, the Franklin Township Board of Education desires to authorize its purchasing agent for the 2013-2014 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year;

Now, Therefore, be it Resolved, that the Franklin Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property and school districts, municipalities and counties, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-09)

**B-10 School Facilities Projects**

Accept Preliminary Eligible Costs (PEC) as Final Eligible Costs (FEC) regarding the following State Projects as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-10)

<u>Project Number</u>	<u>School</u>	<u>Project</u>
1610-070-14-1008-G04	Elizabeth Avenue School	Masonry
1610-070-14-1007-G04	Elizabeth Avenue School	Infrastructure
1610-060-13-5004-G04	Franklin Middle School	Roof
1610-100-14-1013-G04	Hillcrest School	4 Spec. Ed. Clsrms.
1610-100-13-4002-G04	Hillcrest School	Roof
1610-115-13-3001-G04	MacAfee Road School	Roof
1610-150-13-4003-G04	Sampson G. Smith School	Roof
1610-150-14-1021-G04	Sampson G. Smith School	Boiler
1610-150-14-1029-G04	Sampson G. Smith School	Infrastructure

<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes/Abs</u>	<u>Absent</u>	<u>Yes</u>
Arline	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Dr. Presley

Mr. Trautmann abstained on Resolution B-01.a, payrolls only.

<b>Curriculum and Instruction</b>
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**C-01 Out of District Students, School Year 2013-2014****C-02 Field Trip Applications****C-03 Amend ESEA / NCLB FY 2014**

Moved: Mrs. Nagy

Seconded: Mr. Burton

**C-01 Out of District Students, School Year 2013-2014**

Approve out of district placements for students, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-01)

**C-02 Field Trip Applications (Involving overnight, over 150 miles, or air travel)**

Approve the following field trip applications:

- a. Franklin High School Model United Nations to attend the 2014 Ivy League Model UN Conference sponsored by the University of Pennsylvania, Philadelphia, PA, January 30, 2014 – February 2, 2014, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-02.a)
- b. Franklin High School DECA Club (Distributive Education Club of America) to attend the 2014 DECA State Blue Conference Competition at the Crowne Plaza Hotel, Cherry Hill, NJ, March 10 – 12, 2014 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-02.b)
- c. Franklin High School Varsity Cheerleaders to attend the UCA High School National Cheerleading Competition in Walt Disney World in Orlando, FL, February 6 – 10, 2014, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-02.c)

**C-03 Amend ESEA / NCLB FY 2014**

Approve amendment to the ESEA / NCLB FY 2014 application to bring forward carry-over from prior year, 2013, as follows:

Title I \$348,988

Title IIA \$159,520

Title III \$17,235

<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>
Arline	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Dr. Presley

<b>Personnel</b>
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**P-01 Workers' Compensation Settlement****P-02 Adjustment to Hourly Rate****P-03 Personnel Report No. 10, Including Attachments A & B, dated December 19, 2013**

Moved: Mr. Trautmann

Seconded: Mr. Burton

**P-01 Workers' Compensation Settlement**

As recommended by the Superintendent of Schools, approve authorization to settle a Workers' Compensation claim in the matter of the following employee:

Employee No. 7001 for an amount not to exceed \$26,529.00

**P-02 Adjustment to Hourly Rate**

Approve adjustment to the hourly rate for Food Service Substitute workers from \$8.00 per hour to \$9.00 per hour effective January 1, 2014.

**P-03 Personnel Report No. 10, Including Attachments A & B, dated December 19, 2013**

As recommended by the Superintendent of Schools, approve Personnel Report No. 10, including attachments "A" and "B", as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit P-03)

<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>
Arline	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Dr. Presley

**Board Discussion:** a. Director of Personnel  
b. Privatization / Budget Issues

**MOTION**

Moved: Ms. Smith-Carrington                      Seconded: Mr. Burton

Motion to move forward on filling the interim/acting Director of Personnel position and to put the permanent Director of Personnel position on hold.

<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Yes</u>
Arline	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Dr. Presley

**MOTION**

Moved: Ms. Smith-Carrington                      Seconded: Mr. Trautmann

Motion to move forward with researching outsourcing, use of consultants and other potential cost saving areas with emphasis on both short and long-term savings, as well as delivery of services, impact on staff and students and checking with other districts.

<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>No</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>
Arline	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Dr. Presley

**VI. Adjournment**

Moved: Mr. Arline                                      Seconded: Mr. Burton

Action to adjourn at 9:17 PM.

<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>No</u>	<u>Yes</u>	<u>Yes</u>	<u>Yes</u>	<u>Absent</u>	<u>Yes</u>
Arline	Burton	Lewis	Nagy	Seamon	Smith-Carrington	Trautmann	Whalen	Dr. Presley

Respectfully submitted,

Maureen Manning  
Assistant Business Administrator  
Secretary Pro Tem