

AGENDA (Revised 2/26/14)
ACTION MEETING OF THE BOARD OF EDUCATION
FRANKLIN TOWNSHIP PUBLIC SCHOOLS
FRANKLIN MIDDLE SCHOOL CAFETERIA
FEBRUARY 27, 2014 – 7:30 P.M.

CALL OF ROLL

Mr. Richard E. Arline
Mr. Delvin Burton
Mrs. Christine Danielsen
Mrs. Nancy LaCorte
Mrs. Eva M. Nagy, Vice President

Dr. Julia M. Presley, President
Ms. Keisha Smith-Carrington
Mr. Robert T. Trautmann
Mrs. Betty Whalen

Student Liaison
Monil Patel

Ms. Eveny Pagán, Interim Superintendent of Schools
Mr. John Calavano, Assistant Superintendent for Business/Board Secretary
Ms. Lynne Crawford, Director of Pupil Personnel Services
Mr. Orvyl Wilson, Director of School Management

___ Members of the Public

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been provided for on January 6, 2014. Copies of this notice were faxed to the **Courier News**, the **Home News Tribune**, **The Star-Ledger**, **The Trenton Times**, Franklin Township Clerk/Manager, WCTC Radio, District Schools, Offices and Associations, PTO Presidents, and posted on the Central Administration Building notice board.

MISSION STATEMENT OF THE FRANKLIN TOWNSHIP PUBLIC SCHOOLS

The Mission of the Franklin Township Public Schools is to provide excellent educational opportunities that meet or exceed New Jersey Core Curriculum Content Standards for every student; maintain an environment that engenders an appreciation of the value of every student; develop every student to his/her highest potential; and instill the attitudes, skills, and knowledge necessary to become independent, contributing members of a democratic, multi-cultural society.

DISTRICT GOALS

CURRICULUM AND INSTRUCTION: *To develop and implement a comprehensive assessment program designed to meet the needs of all students through the use of formative and summative assessments aligned to the common core standards and integrated into instruction.*

COMMUNICATIONS AND PUBLIC ENGAGEMENT: *To promote community engagement and effective communication to and from all stakeholders.*

CULTURE AND CLIMATE: *To continue the District's efforts to safeguard students and staff, enhance the culture and environment of our schools and improve relationships among and between students; staff; parents/guardians; and the community that promote respect, motivation for learning and creativity in and for our students.*

FACILITIES: *Utilizing the District's 2011-2021 Long-Range Facilities Plan, finalize a building program (including application for state grants and outside funding sources) that will enhance and improve the District's delivery of education to all students; provide additional classroom space to address the projected enrollment growth over the next several years; address critical maintenance issues in all existing facilities and consider potential changes to the delivery of education.*

I. Action to Adopt the Agenda

Moved:

Seconded:

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

II. Interim Superintendent's Report**III. Board President's Report****IV. Comments From The Public** (*5 minutes per speaker - any topic*)**V. New Business**

R-1 Monthly Reports

Moved:

Seconded:

Acknowledge receipt of the following reports, attached and made a part of the minutes:

- | | | | |
|----|---|---------|---------------|
| a. | Principals' Reports | January | Exhibit R-1.a |
| b. | Attendance Officer's Report | January | Exhibit R-1.b |
| c. | Enrollment Report | January | Exhibit R-1.c |
| d. | School Safety Report
(<i>Fire Drills, Evacuations, etc.</i>) | January | Exhibit R-1.d |
| e. | Suspension Report | January | Exhibit R-1.e |

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

M-1 Minutes of Board Meetings

Moved:

Seconded:

Approve the minutes of the following meetings of the Franklin Township Board of Education:

- | | | | |
|----|------------------|--------------|----------------|
| a. | January 23, 2014 | Work Session | Exhibit M-01.a |
| b. | January 23, 2014 | Confidential | Exhibit M-01.b |
| c. | January 30, 2014 | Action | Exhibit M-01.c |
| d. | January 31, 2014 | Special | Exhibit M-01.d |
| e. | January 31, 2014 | Confidential | Exhibit M-01.e |

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

Administration**A-01 Travel & Related Expense Reimbursement**

Moved:

Seconded:

Adopt the following resolution:

Whereas, the Franklin Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district, and

Whereas, N.J.S.A. 18A:11-12 requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

Whereas, a Board of Education may establish, for regular district business travel only as described in NJOMB Circular Letter 06-02, including amendments or revisions thereto, a threshold amount below which Board approval is not required; and

Whereas, the Board of Education establishes, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); therefore be it

Resolved, that the Board of Education hereby approves the attendance of the listed school board members and district employees at the attached training, seminars, conferences and conventions, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

Resolved, that the Franklin Township Board of Education authorizes in advance, as required by statute, attendance at the attached training, seminars, conferences and conventions as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit A-01)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

A-02 Affirm Harassment, Intimidation and Bullying Decisions

Moved:

Seconded:

Whereas, the Franklin Township Board of Education has received and accepted HIB Investigation Reports at its regularly scheduled Board of Education meeting on February 20, 2014; and

Whereas, these HIB Investigation Reports indicated each reported case of Harassment, Intimidation and Bullying and the results of the investigation also known as the Superintendent's decision – including any services provided, training established or discipline imposed; and

Whereas, the parties involved in those cases reported were notified of the results of the investigation, Superintendent's decision, and the rights of those parties to request a hearing before the Board of Education; and

Whereas, no requests for a hearing before the Board of Education have been received; and

Whereas, the Anti-Bullying Bill of Rights provides the Board of Education the opportunity to affirm, modify or reject the Superintendent's decisions on reported cases of Harassment, Intimidation and Bullying;

Now, therefore be it resolved, that the Board of Education affirms the Superintendent's decisions in the cases listed in the HIB Investigation Reports previously accepted by the Board at its regularly-scheduled Board of Education meetings on February 20, 2014.

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

A-03 Read Across America

Moved:

Seconded:

Whereas, the citizens of Franklin Township stand firmly committed to promoting reading as the catalyst for our students' future academic success, their preparation for America's jobs of the future, and their ability to compete in a global economy; and

Whereas, Franklin Township has provided significant leadership in the area of community involvement in the education of our students, grounded in the principle that educational investment is the key to the community's well-being and long-term quality of life; and

Whereas, **Read Across America**, a national celebration of Dr. Seuss' birthday promotes reading and adult involvement in the education of our community's students;

Now, Therefore, Be It Resolved that the Franklin Township Board of Education calls on the citizens of Franklin Township to assure that every child is in a safe place reading together with a caring adult on the evening of March 2, 2014; and

Be It Further Resolved that this body enthusiastically endorses **Read Across America** and re-commits our community to engage in programs and activities to make America's children the best readers in the world.

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

A-04 Appoint Representative to Hunterdon County Educational Services Commission

Moved:

Seconded:

Appoint _____ as the Board representative to the Hunterdon County Educational Services Commission.

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

A-05 Accept Resignation of Board Member

Moved:

Seconded:

Accept, with regret, the resignation of Robert Trautmann and authorize the Assistant Superintendent for Business/Board Secretary to commence the process of filling the vacant board member seat.

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

Business**B-01 Warrants & Payrolls**

Moved:

Seconded:

Approve the following on the certification of the Board Secretary that sufficient funds are available to meet these claims (attached hereto and made a part of the minutes):

- a. General warrants and payrolls in the amount of \$10,741,845.83 identified in the bills list. (Exhibit B-01.a)
- b. Food Service Enterprise Fund warrants in the amount of \$287,416.25 for the month of January, 2014. (Exhibit B-01.b)
- c. Franklin's Martin Luther King Scholarship Fund in the amount of \$1,055.00. (Exhibit B-01.c)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

B-02 Transfer of Funds

Moved:

Seconded:

Approve Account Transfers No. 7 for the 2013-2014 school year, as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit B-02)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

B-03 Financial Reports

Moved:

Seconded:

Accept financial reports attached hereto and made a part of the minutes as follows:

- a. Report of the Board Secretary (A-148) (Exhibit B-03.a) (January)
- b. Report of the Treasurer (A-149) (Exhibit B-03.b) (January)
- c. Cash Reconciliation of A-148 & A-149 (Exhibit B-03.c) (January)
- d. Certification of the Asst. Supt. for Business/Board Secretary (Exhibit B-03.d) (January)
- e. Food Service Fund Financial Report (Exhibit B-03.e) (January)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

B-04 Board of Education Monthly Certification

Moved:

Seconded:

Pursuant to N.J.A.C. 6A:23A-16.10(c)(4) we certify that as of January 31, 2014 after review of Secretary's monthly financial report and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3) and that sufficient funds are available to meet the district's financial obligations for the fiscal year.

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

B-05 Contract Approval (All contracts are LEA-funded, unless otherwise noted.)

Moved:

Seconded:

Approve the following:

An agreement with Middlesex County College (MCC), Edison, NJ, to allow MCC dietician students to receive supervised field experience in their food service management rotation course at various Franklin Township schools, for the period of February 1, 2014 to January 31, 2016, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit B-05)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

B-06 Rescind Project Numbers and Apply for Debt Service Funding

Moved:

Seconded:

Resolved, that the Franklin Township Board of Education requests to rescind the following projects which were submitted for consideration for ROD grant funding but were not awarded:

1. Elizabeth Avenue School addition (Multi-Purpose Room/office wing): 1610-070-14-1028
2. Elizabeth Avenue School addition (classroom wing): 1610-070-14-1009
3. Sampson G. Smith School addition / renovations: 1610-150-14-1023
4. Pine Grove Manor elevator: 1610-140-14-1018
5. New Claremont Road School: 1610-N02-14-1005

Be it further resolved, that the Franklin Township Board of Education authorizes the submission of the following projects for consideration for debt service funding:

1. Elizabeth Avenue School addition (Multi-Purpose Room/office wing)
2. Elizabeth Avenue School addition (classroom wing)
3. Sampson G. Smith School addition/renovations
4. Pine Grove Manor elevator
5. New Claremont Road School
6. Hillcrest School capital upgrades
7. Sampson G. Smith School capital upgrades
8. Conerly Road School capital upgrades
9. Franklin Park School capital upgrades
10. MacAfee Road School capital upgrades
11. Franklin Middle School capital upgrades
12. Pine Grove Manor capital upgrades

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

Curriculum and Instruction

C-01 Out of District Students, School Year 2013-2014

Moved:

Seconded:

Approve out of district placements for students, as detailed in the exhibit attached hereto and made part of the minutes. (Exhibit C-01)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

C-02 Field Trip Destinations

Moved:

Seconded:

Whereas, N.J.A.C. 6A:23A-5.8 requires prior approval of field trip destinations by a majority of the full voting membership of the Board; therefore be it

Resolved, that the Board of Education hereby approves, in advance, field trip destinations, all trips within district, local community locations, and all other schools and universities in New Jersey; be it further

Resolved, that the Franklin Township Board of Education authorizes, in advance, the list of destinations as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit C-02)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

C-03 Field Trip Applications *(Involving overnight, over 150 miles, or air travel)*

Moved:

Seconded:

Approve the following field trip application:

Franklin High School Teen PEP (Prevention Education Program) to attend the Teen PEP Retreat at the YMCA, Camp Bernie, Port Murray, NJ, June 3 – 4, 2014 as detailed in the exhibit attached hereto and made a part of the minutes. Funded by LEA and Franklin Township Municipal Alliance. (Exhibit C-03)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

C-04 Curriculum Approvals

Moved:

Seconded:

a. Approve the following new full year, five (5) credit, Raritan Valley Community College Concurrent Enrollment Program (CEP) mathematic course offerings at Franklin High School to commence with the 2014-2015 school year:

- Concurrent Enrollment Program (CEP) Pre-Calculus
- Concurrent Enrollment Program (CEP) Statistics
- Concurrent Enrollment Program (CEP) Number Systems
- Concurrent Enrollment Program (CEP) Quantitative Literacy

- b. Approve the following new full year, five (5) credit mathematic course offering at Franklin High School to commence with the 2014-2015 school year:
- Mathematics 3
- c. Approve the following Language Arts Literacy course curriculum revisions at Franklin High School:
- Full year replacement courses:
 - English 12 CEP: concurrent enrollment with Raritan Valley Community College
 - English 12 Advanced Placement: Literature and Composition
 - English 11 Advanced Placement: Language and Composition
 - Supplemental full year course:
 - Language Arts Lab 9
 - Supplemental half year courses:
 - Language Arts Lab 10/11
 - Language Arts Lab 12
 - Full year elective course:
 - Journalism 1 (Grades 10-12)
 - Journalism 11 Honors (Grades 11-12)
 - Half year (semester) electives:
 - Poetry Today (Grades 9-12)
 - Film (Grades 9-12)
 - Graphic Novel and Anime (Grades 9-12)
 - Contemporary Young Adult Literature (Grades 9-12)
 - English SAT critical Reading and Writing Prep. (Grades 10-12)
 - Shakespeare Honors (Grades 10-12)
 - Expository Writing (Grades 10-12)
 - Speech and Debate (Grades 10-12)
 - Creative Writing Honors (Grades 10-12)
 - Literature of African Americans (Grades 11-12)
 - Mass Media (Grades 11-12)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

C-05 Textbook Approval

Moved:

Seconded:

- a. Approve the use of the following textbook for the French 1, French 2/2H, French 3/3H, French 4/4H courses at Franklin High School to commence with the 2013-2014 school year:
- *“French – D’accord” Levels 1-4*
- b. Approve the use of the following textbook for the Spanish 1, Spanish 2/2H, Spanish 3/3H, Spanish 4/4H courses at Franklin High School to commence with the 2013-2014 school year:
- *“Spanish - Realidades” Levels 1-4*
- c. Approve the use of the following Practice Manual and Student’s Solution Manual for the AP Chemistry course at Franklin High School to commence with the 2013-2014 school year:
- *“Multiple-Choice and Constructed-Response Questions in Preparation for the AP Chemistry Examination” 6th Edition*
 - *“Student’s Solution Manual for AP Chemistry Examination”*

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

C-06 Request to Open a Student Transcript

Moved:

Seconded:

Approve a request to open the transcript of a Franklin High School 2013 graduate for the purpose of adding a grade that the student earned through a Virtual High School course.

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

C-07 Application for Funds

Moved:

Seconded:

Approve submission of application for funds to the New Jersey Department of Education to support implementation of the Anti-Bullying Bill of Rights Act in the amount of \$4,579.00. These funds are for expenditures already incurred or that will be incurred during the time period of July 1, 2013 to June 30, 2014 solely for the implementation of the Anti-Bullying Bill of Rights Act as detailed in Exhibit C-07 attached hereto and made a part of the minutes.

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

Personnel**P-01 Personnel Report No. 14 dated February 27, 2014**

Moved:

Seconded:

As recommended by the Superintendent of Schools, approve Personnel Report No. 14 as detailed in the exhibit attached hereto and made a part of the minutes. (Exhibit P-01)

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

Note: Any matters which arise after this agenda is posted which are so urgent that their omission would seriously affect the operation of the district will be considered at this point in the agenda.

Alternate Location**Confidential Session** *(if deemed necessary)*

Moved:

Seconded:

Motion to adjourn to confidential session for the purpose of discussing confidential matters. Minutes of the confidential session meeting will be made public when the reason for confidentiality no longer exists.

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley

Returned to open session at _____ PM.

VI. Adjournment

Moved:

Seconded:

Action to adjourn.

Arline Burton Danielsen LaCorte Nagy Smith-Carrington Trautmann Whalen Presley